



#### **7.1.4**

**Institutional efforts/initiatives in  
providing an inclusive environment**

### **CONTENTS**

#### **7.1.4**

**The institutional efforts/initiative in providing an  
inclusive environment i.e. tolerance and harmony  
towards cultural, regional, linguistic, communal  
socioeconomic, and sensitization of students and  
employees of the institution to the constitutional  
obligation: values, rights, duties, and responsibilities of  
citizens**



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**Tolerance and harmony towards cultural**

**Year 2021-22**



**Andhra tradition**

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Year 2019-20



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Year 2018-19



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Year 2021-22



**Kerala Pongal traditional day celebration**



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Year 2019-20



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**Tribute to the Indian army**



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Year 2018-19



**Traditional event: Naming ceremony**



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Year 2017-18



Kashmiri performance



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## Birthday celebration of faculty members




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## Communal Socioeconomic Diversity (Enrollment percentage of students)



Year 2021-22


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**2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyagian, etc. as per applicable reservation policy) during the last five years**

**Year - 1 2021-22**


Programme name	Program me Code	Number of seats sanctioned	Number of Students admitted	Number of seats earmarked for reserved category as per GOI or State Government rule						Number of students admitted from the reserved category					
				SC	ST	OBC	Divyagian	General	Others	SC	ST	OBC	Divyagian	General	Others
B. Pharm	BPH - 6355	100	100	10	5	14	2	37	8	11	0	12	0	64	13
M. Pharm (Pharmaceutics)	MPH - 6355	15	15	1	1	2	0	6	2	1	0	2	0	8	4
M. Pharm (Q. A.)	MPH - 6355	15	15	2	1	2	0	6	1	1	0	2	0	12	0
<b>Total</b>		<b>130</b>	<b>130</b>	<b>13</b>	<b>7</b>	<b>18</b>	<b>2</b>	<b>49</b>	<b>11</b>	<b>13</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>84</b>	<b>17</b>


  
  
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Year 2020-21



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**Year - 2 2020-21**

Programme name	Program me Code	Number of seats sanctioned	Number of Students admitted	Number of seats earmarked for reserved category as per GOI or State Government rule						Number of students admitted from the reserved category					
				S C	S T	OB C	Divyagjan	Ge n	Othe rs	S C	S T	OB C	Divyagjan	Ge n	Othe rs
B. Pharm	BPH - 6355	100	100	8	5	12	2	31	8	7	0	14	0	66	13
M. Pharm (Pharmaceutics)	MPH - 6355	15	15	2	1	3	0	7	2	2	0	1	0	9	3
M. Pharm (Q. A.)	MPH - 6355	15	15	2	1	2	0	8	2	3	0	1	0	11	0
<b>Total</b>		<b>130</b>	<b>130</b>	<b>12</b>	<b>7</b>	<b>17</b>	<b>2</b>	<b>46</b>	<b>12</b>	<b>12</b>	<b>0</b>	<b>16</b>	<b>0</b>	<b>86</b>	<b>16</b>




  
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Year 2019-20



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**Year - 3    2019-20**

Programme name	Program me Code	Number of seats sanctioned	Number of Students admitted	Number of seats earmarked for reserved category as per GOI or State Government rule						Number of students admitted from the reserved category					
				S C	S T	OB C	Divyangjan	Gen	Others	S C	S T	OB C	Divyangjan	Gen	Others
B. Pharm	BPH - 6355	100	86	8	4	13	2	24	15	7	0	11	1	31	26
M. Pharm (Pharmaceutics)	MPH - 6355	15	13	1	0	2	0	6	4	3	0	4	0	2	0
M. Pharm (Q. A.)	MPH - 6355	15	10	2	1	2	0	6	2	2	0	0	0	5	0
<b>Total</b>		<b>130</b>	<b>109</b>	<b>11</b>	<b>5</b>	<b>17</b>	<b>2</b>	<b>36</b>	<b>21</b>	<b>12</b>	<b>0</b>	<b>15</b>	<b>1</b>	<b>38</b>	<b>26</b>




  
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Year 2018-19



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**Year - 4    2018-19**

Programme name	Program me Code	Number of seats sanction ed	Numb er of Studen ts admitt ed	Number of seats earmarked for reserved category as per GOI or State Government rule						Number of students admitted from the reserved category					
				S C	S T	OB C	Divyag] an	Ge n	Othe rs	S C	S T	OB C	Divyag] an	Ge n	Othe rs
B. Pharm	BPH - 6355	100	100	10	5	13	2	32	7	8	1	12	0	60	11
M. Pharm (Pharmaceu tics)	MPH - 6355	15	14	1	0	2	0	6	2	4	0	1	0	6	3
M. Pharm (Q. A.)	MPH - 6355	15	7	2	1	2	0	6	1	1	0	0	0	4	2
<b>Total</b>		<b>130</b>	<b>121</b>	<b>13</b>	<b>6</b>	<b>17</b>	<b>2</b>	<b>44</b>	<b>10</b>	<b>13</b>	<b>1</b>	<b>13</b>	<b>0</b>	<b>70</b>	<b>16</b>




  
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Year 2017-18



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**Year - 5    2017-18**

Programme name	Program me Code	Number of seats sanctioned	Numb er of Studen ts admitt ed	Number of seats earmarked for reserved category as per GOI or State Government rule							Number of students admitted from the reserved category					
				S C	S T	OB C	Divyag jan	Ge n	Othe rs	SC	S T	OB C	Divyag jan	Ge n	Other s	
B. Pharm	BPH - 6355	100	100	8	5	12	2	29	8	9	1	17	0	58	15	
M. Pharm (Pharmaceu tics)	MPH - 6355	15	12	1	0	2	0	6	2	2	0	0	0	10	0	
M. Pharm (Q. A.)	MPH - 6355	15	0	2	1	2	0	6	1	0	0	0	0	0	0	
<b>Total</b>		<b>130</b>	<b>112</b>	<b>11</b>	<b>6</b>	<b>16</b>	<b>2</b>	<b>41</b>	<b>11</b>	<b>11</b>	<b>1</b>	<b>17</b>	<b>0</b>	<b>68</b>	<b>15</b>	




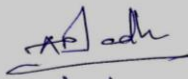

  
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## Tree plantation

Year 2021-22

 <p>Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's  <b>ASHOKRAO MANE COLLEGE OF PHARMACY</b>          Approved by PCI &amp; AICTE New Delhi, DTE-Government of Maharashtra,          Affiliated to Shivaji University, Kolhapur          Estd. 2006   Founder President: LATE SHRI. ASHOKRAO MANE          Principal: DR. S. V. PATIL   President: SHRI. VIJAYSINH MANE          Peth Vadgaon Tal. Hatkanangale, Dist. Kolhapur (MH) PIN 416 112          Web: www.amcoph.org   Phone: 0230-2471360 61   E mail: copbpharm@gmail.com</p>	
<p>Name of Committee: National Service Scheme</p>	
<p>Date: 24/09/2022</p>	
<p align="center"><b><u>CIRCULAR / NOTICE</u></b></p>	
To	All the Students, teaching & non-teaching staff members
Subject	Tree plantation
<p>All the Students, teaching &amp; non-teaching staff members are hereby informed that we are going arrange <b>Tree plantation</b> on <b>25/09/2022</b></p> <p><b>Day and Date:</b> Sunday 25/09/2022</p> <p><b>Time:</b> 10.00 am</p> <p><b>Venue:</b> AMCP Campus</p> <p>Attendance is compulsory.</p> <p>Kindly attend the same.</p>	
Prepared By	Approved By
	
Mr. A. P. Jadhav NSS Program Officer	Dr. S. V. Patil Principal
<p align="right">Ashokrao Mane College of Pharmacy Peth-Vadgaon, Dist. Kolhapur</p>	

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Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's  
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Peth Vadgaon Tal. Hatkanangale, Dist. Kolhapur (MH) PIN 416 112  
Web: www.amcoph.org | Phone: 0230-2471360 61 | E mail: copbpharm@gmail.com

**National Service Scheme 2021-22**

**Report on - Tree plantation**



**Name of Organizing Institution:** Ashokrao Mane College of Pharmacy, Peth Vadgaon

**Date of Activity:** Sunday 25/09/2022

Trees represent life, growth, peace and nature. They produce oxygen, clean soil, prevent drought, prevent soil erosion, spiritual health. All our teaching, non-teaching and students were actively participated in tree plantation event. We had planted trees such as mango, banana, coconut, curry leave plant, rose plant and many were planted during this event. Tree plantation is great way to increase student interest in their local environment and achieve academic goals. This event was successful with the support of principal sir, NSS coordinator, nonteaching staff and students.



*Mr. A. P. Jadhav*

Mr. A. P. Jadhav  
NSS Program Officer


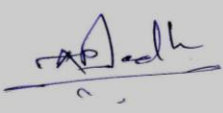
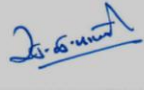
*Dr. S. V. Patil*

Dr. S. V. Patil  
Principal  
Ashokrao Mane College of Pharmacy  
Peth-Vadgaon, Dist. Kolhapur

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Year 2020-21

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<p>Name of Committee: National Service Scheme</p> <p>Date: 04/03/2020</p>	
<p><b><u>CIRCULAR / NOTICE</u></b></p>	
To	All the faculty members
Subject	Tree plantation
<p>All the staff members are hereby informed that we are going to arrange Tree plantation on 05/03/2020</p> <p><b>Day and Date:</b> Thursday 05/03/2020</p> <p><b>Time:</b> 10.00 am</p> <p><b>Venue:</b> AMCP Campus</p> <p>Attendance is compulsory.</p> <p>Kindly attend the same.</p>	
Prepared By	Approved By
	
Mr. A. P. Jadhav	Dr. S. V. Patil Principal
<p>Ashokrao Mane College of Pharmacy          Peth-Vadgaon, Dist. Kolhapur.</p>	

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Web: www.amcoph.org | Phone: 0230-2471360-61 | E mail: copbpharm@gmail.com



**NATIONAL / INTERNATIONAL COMMEMORATION 2020-21**

**Report on - Tree plantation**

**Name of Organizing Institution:** Ashokrao Mane College of Pharmacy, Peth Vadgaon

**Date of Activity:** Thursday 05/03/2020

Every man needs oxygen for their life and trees are the foremost source of oxygen as well as trees helps to reduce the level of CO<sub>2</sub>. Plantations of trees are important as they improve the life and fulfill essential needs of mankind. The NSS unit of our institute organized Tree plantation programme under NSS cell in college campus. Under the guidance of our Principal sir, NSS coordinator we have planted various plants. The students also placed bricks as barricades and each student took responsibility to nourish and maintain the allotted plants. In the end, the principal addressed and thanked the chief guest as well as teachers and students for coming and participating in this tree plantation activity.










Mr. A. P. Jadhav  
NSS Co-ordinator

Dr. S. V. Patil  
Principal  
Ashokrao Mane College of Pharmacy  
Peth-Vadgaon, Dist. Kolhapur

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Year 2019-20

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Name of Committee: National Service Scheme <span style="float: right;">Date: 04/09/2019</span>										
<b><u>CIRCULAR / NOTICE</u></b>										
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%; padding: 5px;"><b>To</b></td> <td style="padding: 5px;">All the Students, teaching &amp; non-teaching staff members</td> </tr> <tr> <td style="padding: 5px;"><b>Subject</b></td> <td style="padding: 5px;">Tree plantation</td> </tr> </table> <p>All the Students, teaching &amp; non-teaching staff members are hereby informed that we are going <b>arrange Tree plantation</b> on <b>05/09/2019</b></p> <p><b>Day and Date:</b> Thursday 05/09/2019</p> <p><b>Time:</b> 10.00 am</p> <p><b>Venue:</b> AMCP Campus</p> <p>Attendance is compulsory.</p> <p>Kindly attend the same.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <tr> <td style="width: 50%; text-align: center; padding: 5px;">Prepared By</td> <td style="width: 50%; text-align: center; padding: 5px;">Approved By</td> </tr> <tr> <td style="text-align: center; padding: 20px;">  </td> <td style="text-align: center; padding: 20px;">  </td> </tr> <tr> <td style="text-align: center; padding: 5px;"> <b>Mr. P. A. Achalare</b>            NSS Program Officer         </td> <td style="text-align: center; padding: 5px;"> <b>Dr. S. S. Patil</b>  <b>Principal</b>            Ashokrao Mane College of Pharmacy,            Peth-Vadgaon, Dist. Kolhapur.         </td> </tr> </table>	<b>To</b>	All the Students, teaching & non-teaching staff members	<b>Subject</b>	Tree plantation	Prepared By	Approved By			<b>Mr. P. A. Achalare</b> NSS Program Officer	<b>Dr. S. S. Patil</b> <b>Principal</b> Ashokrao Mane College of Pharmacy, Peth-Vadgaon, Dist. Kolhapur.
<b>To</b>	All the Students, teaching & non-teaching staff members									
<b>Subject</b>	Tree plantation									
Prepared By	Approved By									
										
<b>Mr. P. A. Achalare</b> NSS Program Officer	<b>Dr. S. S. Patil</b> <b>Principal</b> Ashokrao Mane College of Pharmacy, Peth-Vadgaon, Dist. Kolhapur.									

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 Web: www.amcoph.org | Phone: 0230-2471360 61 | E mail: copbpharm@gmail.com

**National Service Scheme 2019-20**

**Report on - Tree plantation**

**Name of Organizing Institution:** Ashokrao Mane College of Pharmacy, Peth Vadgaon

**Date of Activity:** Thursday 05/09/2019

Plantations of trees are important as they improve the life and fulfill essential needs of mankind. During photosynthesis, the trees breakdown food materials and consume carbon dioxide. Resultantly with the help of sunlight, the trees produce carbohydrates. All our teaching, non-teaching and students were actively participated in tree plantation event. We had planted trees such as mango, banana, coconut, ashoka, tamarind, curry leave plant, rose plant, chilly plant, fenugreek, mint, Neem tree, etc. & many were planted during this event. Due to this activity freshness developed in the surrounding atmosphere and encouraged the students to plant at least one each tree near their home or surrounding area. All programs were successful with the support of our principal sir, staff and students.



*Achalare*

Mr. A. Achalare  
 NSS Program Officer





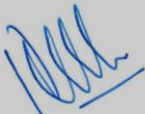
*S.S. Patil*

Dr. S.S. Patil  
 Principal  
 Ashokrao Mane College of Pharmacy  
 Peth-Vadgaon, Dist. Kolhapur.

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Year 2018-19

 <p>Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's  <b>ASHOKRAO MANE COLLEGE OF PHARMACY</b>          Approved by PCI &amp; AICTE New Delhi, DTE-Government of Maharashtra,          Affiliated to Shivaji University, Kolhapur          Estd. 2006   Founder President: LATE SHRI. ASHOKRAO MANE          Principal: DR. S. S. PATIL   President: SHRI. VIJAYSINH MANE</p>	<p>Peth Vadgaon Tal. Hatkanangale, Dist. Kolhapur (MH) PIN 416 112          Web: www.amcoph.org   Phone: 0230-2471360 61   E mail: copbpharm@gmail.com</p>
<p>Name of Committee: National Service Scheme <span style="float: right;">Date: 08/08/2018</span></p>	
<p><b><u>CIRCULAR / NOTICE</u></b></p>	
<b>To</b>	All the Students, teaching & non-teaching staff members
<b>Subject</b>	Tree plantation
<p>All the Students, teaching &amp; non-teaching staff members are hereby informed that we are going arrange <b>Tree plantation</b> on <b>09/08/2018</b></p> <p><b>Day and Date:</b> Thursday 09/08/2018</p> <p><b>Time:</b> 10.00 am</p> <p><b>Venue:</b> AMCP Campus</p> <p>Attendance is compulsory.</p> <p>Kindly attend the same.</p>	
<b>Prepared By</b>	<b>Approved By</b>
	
<p>Mr. R. A. Achalare NSS Program Officer</p>	<p>Dr. S. S. Patil Principal</p>
<p>Ashokrao Mane College of Pharmacy Peth-Vadgaon, Dist. Kolhapur,</p>	

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**National Service Scheme 2018- 19**

**Report on - Tree plantation**

**Name of Organizing Institution:** Ashokrao Mane College of Pharmacy, Peth Vadgaon

**Date of Activity:** Thursday 09/08/2018

The main objective of this tree plantation was to teach students, how we can save our climate from pollution. This was a great initiative to make our atmosphere neat and clean. By tree plantation, we can develop a climax ecosystem free of greenhouse gases to reduce global warming. All teaching, non-teaching and students were actively participated in tree plantation event. We had planted many trees during this event. The main purpose of this event was to enhance awareness about the importance of tree plantation. All program was successful with the support of our principal sir, staff and students.






Mr. R.A. Achalare  
NSS Program Officer

Dr. S. S. Patil  
Principal  
Ashokrao Mane College of Pharmacy,  
Peth-Vadgaon, Dist. Kolhapur.

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Year 2017-18

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	Peth Vadgaon Tal. Hatkanangale, Dist. Kolhapur (MH) PIN 416 112 Web: www.amcoph.org   Phone: 0230-2471360-61   E mail: copbpharm@gmail.com	
Name of Committee: National Service Scheme		Date: 06/04/2017
<b><u>CIRCULAR / NOTICE</u></b>		
To	All the Students, teaching & non-teaching staff members	
Subject	Tree plantation	
All the Students, teaching & non-teaching staff members are hereby informed that we are going arrange <b>Tree plantation</b> on <b>07/04/2017</b> <b>Day and Date:</b> Friday 07/04/2017 <b>Time:</b> 10.00 am <b>Venue:</b> AMCP Campus Attendance is compulsory. Kindly attend the same.		
Prepared By		Approved By
		
Mr. R. A. Achalare NSS Program Officer		Dr. S. S. Patil Principal Ashokrao Mane College of Pharmacy Peth-Vadgaon, Dist. Kolhapur.

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**National Service Scheme 2017-18**

**Report on - Tree plantation**

**Name of Organizing Institution:** Ashokrao Mane College of Pharmacy, Peth Vadgaon

**Date of Activity:** Friday 07/04/2017

A very auspicious tree Plantations programme was organized in our college to create an awareness regarding important of tree as they improve the life and fulfill essential needs of mankind and how it helps cleaning the environment and uses of medicinal plants. All our teaching, non-teaching and students were actively participated in tree plantation event. We had planted many trees during this event, so as to create a very healthy environment and contribute in minimizing the climatic changes. Due to this activity freshness developed in the surrounding atmosphere and encouraged the students to plant at least one each tree near their home or surrounding area. All program was successful with the support of our principal sir, staff and students.



*Phalare*

Mr. R.A. Achalare  
NSS Program Officer

*Dr. S. S. Patil*


Dr. S. S. Patil  
Principal  
Ashokrao Mane College of Pharm.  
Peth-Vadgaon, Dist. Kolhapur.

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## Yoga day celebration

Year 2021-22



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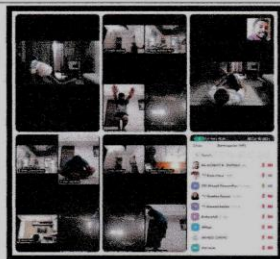
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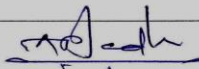
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**Academic Year: 2021-22**

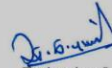
**NATIONAL SERVICE SCHEME**

**Event Details**

Event Title	International Yoga Day
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon
Date Of Organization	Tuesday, 21/6/2022
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	On this day our college took online yoga session in morning session sharp at 6.00 am to 7.30am. In this yoga session our principal Dr.S.V.Patil sir said that this year the theme for International Yoga Day is <b>Yoga for Humanity</b> . Today, the 8th edition of the International Day of Yoga is being observed across the world. This theme was decided considering the importance of yoga and how it benefited the masses in keeping safe and healthy during the outbreak of coronavirus. Asanas performed during session were Sukhasana or Easy Pose., Naukasana or Boat Pose., Dhanurasana Or Bow Pose., Vakrasana Or Twisted Pose., Kakasana Or Crow Pose., Bhujangasana Or Cobra Stretch., Halasana Or Plough Pose & Nidrasana Or Relax sleeping pose. Principal Dr.S.V.Patil sir, Academic Incharge Dr.S.A.Bandgar sir supported for over all session. Teaching, Non teaching, all NSS students & Dr.P.S.Sankpal mam & NSS Department coordinated this program successfully.
Photographs	 

  
**Mr.A.P.Jadhav**  
 Name & Sign of Committee Incharge  
 कार्यक्रम अधिकारी  
 राष्ट्रीय सेवा योजना  
 :शोकराव माने कॉलेज ऑफ फार्मसी  
 पें-वडगांव, जि. कोल्हापूर


  
**IQAC Coordinator**  
 IQAC CO-ORDINATOR  
 Ashokrao Mane College of Pharmacy,  
 Peth-Vadgaon.

  
**Principal**  
 PRINCIPAL  
 Ashokrao Mane College of Pharmacy  
 Peth-Vadgaon, Dist. Kolhapur.

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Year 2020-21

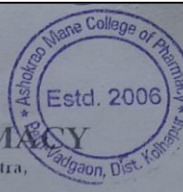


Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's

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Principal: DR. S. S. PATIL | President: SHRI. VIJAYSINH MANE



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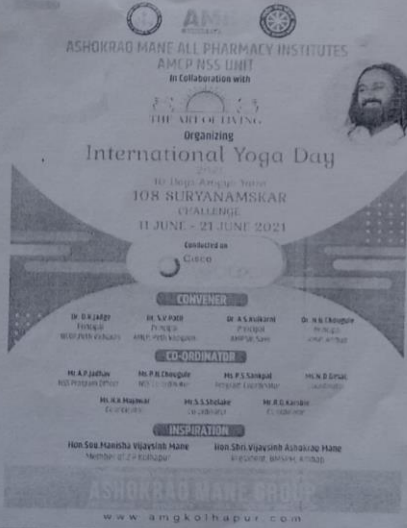
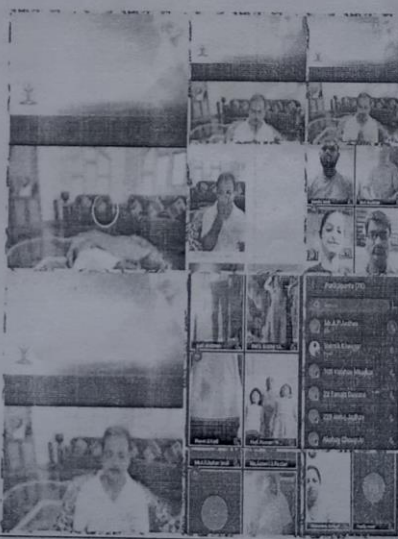
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### NATIONAL SERVICE SCHEME 2020-21

#### Report on: International Yoga day In Collaboration with Art of Living

From 11 June -21 June 2021

International Yoga Day contains 10 days Arogya Yatra which involves 108 suryanamaskar challenge. All the staff members & students were actively participated in this online 10 days arogya yatra. Apart from suryanamsakr this session contains exercises, meditation, yog nidra & different asnas. The program was successfully concluded on 21<sup>st</sup> June 2021 by our respected principal Dr.S.V.Patil sir. Following are the highlights of the events:

Online yoga conduct was done due to Covid movement restriction

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Year 2019-20

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Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's

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**Academic Year: 2019-20**

**National Service Scheme**


**Event Details**

<b>Event Title</b>	International Yoga Day
<b>Organized By</b>	Ashokrao Mane College of Pharmacy, Peth Vadgaon
<b>Date Of Organization</b>	Friday, 21/06/2019
<b>Funding Agency</b>	Shivaji University Kolhapur
<b>Collaboration/MOU</b>	-
<b>Description</b>	<p>International Yoga Day: Venue Auditorium Hall. Time- 2:00 to 4:00 pm</p> <p>1. Inauguration Function- Celebration of International Yoga Day. I.e. On 21/6/2019 started with traditional events Dip Prajwalan and Pratima Pujan Yoga teacher Prof.S.B.Bagal was welcome and felicitated by Principal Honourable Dr.S.S. Patil sir.</p> <p>2. Introductory Speech- An introductory speech was given by an event organizer Assistant Prof.Avdhut Jadhav explained the importance of yogic exercises in today's stressful life,</p> <p>3. Lecture: An elaborated lecture on the principles of Ashtang yoga was given by experienced yoga teacher Prof.S.B.Bagal explaining the usefulness, importance of Ashtang yog principles in life style of all human beings. He explained the eight principles of Ashtang yoga-Yam, Niyam, Asana, Pranayama, Pratyahar, Dhyana, Dharana and Samadhi. In simple words he explained the importance of Yam, Niyam, Asana, and Pranayama which is called as External Yoga. At the end Prof Bagal concluded that following the yogic principles we can mould our life style towards spiritual happiness.</p> <p>4. Yogic Activities- All the participants experienced effects of following yogic exercises:</p> <p>A. Meditation- A piece of mind and soul with omkar chatting.</p> <p>B Pranayama-Participants experienced tremendous vibrations throughout the body with Bhramari Pranayama</p> <p>C Yognidra-30 minutes deep relaxation exercise Yog nidra was experienced by all teachers and students, seniors and juniors as well as ladies and gents pooling towards high level mental and physical relaxation with evolution of positive thoughts. It was a great experience to the participants.</p> <p>D. Stretching Asnas- Parvatasan, Sharnagat Mudra, Vrukshasan, Tadasan, and Teeryak Tadasan were performed to remove the physical stress of all the participants.</p> <p>5. Interaction By Participants- A cheerful interactions were observed in the participants.</p> <p>6. Closing Ceremony- Hon. Dr.S.S. Patil appealed all the participants to do daily yogic exercises and extended vote of thanks.</p>

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Year 2018-19




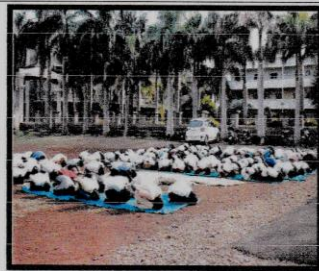
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**Academic Year: 2018-19**


**National Service Scheme**

**Event Details**


<b>Event Title</b>	International Yoga Day
<b>Organized By</b>	Ashokrao Mane College of Pharmacy, Peth Vadgaon
<b>Date Of Organization</b>	Wednesday, 21/06/2018
<b>Funding Agency</b>	Shivaji University Kolhapur
<b>Collaboration/MOU</b>	-
<b>Description</b>	Ashokrao Mane College of Pharmacy, Peth Vadgaon, and Social & Extension Cell has conducted an "International Yoga Day" on 21 June 2017. "Yoga must be an integral part of our daily life to keep ourselves fit and healthy". Mr. Bagal sir address that to the students on Yoga Day said that "Yoga is an important to be healthy for today's busy life schedule of the people and for students this will help to control stress and double their efficiency" As a part of the programme students along with the staff practiced Yoga Asanas as Yoga practice in the morning session under the guidance of Yoga Trainer Mr. Bagal S. B.
<b>Photographs</b>	 



**IQAC CO-ORDINATOR**  
 Ashokrao Mane College of Pharmacy,  
 Peth-Vadgaon.



**Name & Sign of Program Officer**  
 कार्यक्रम अधिकारी  
 राष्ट्रीय सेवा योजना  
 अशोकराव माने कॉलेज ऑफ फार्मसी  
 पेठ वडगांव, जि. कोल्हापूर



**PRINCIPAL**  
 Ashokrao Mane College of Pharmacy  
 Peth-Vadgaon, Dist. Kolhapur.

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Year 2017-18


Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's  
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**Academic Year: 2017-18**  
**National Service Scheme**  
**Event Details**

<b>Event Title</b>	International Yoga Day
<b>Organized By</b>	Ashokrao Mane College of Pharmacy, Peth Vadgaon
<b>Date Of Organization</b>	Friday, 21/06/2017
<b>Funding Agency</b>	Shivaji University Kolhapur
<b>Collaboration/MOU</b>	-
<b>Description</b>	Our college has conducted an "International Yoga Day" on 21 June 2017. "Yoga must be an integral part of our daily life to keep ourselves fit and healthy". Mr. S. B. Bagal sir address said that "Yoga is an important to be healthy for today's busy life schedule of the people and for students this will help to control stress and double their efficiency". As a part of the programme students along with the staff practiced different Yoga Asanas in the morning session under the guidance of Yoga Trainer Mr. S. B. Bagal.
<b>Photographs</b>	 

  
 IQAC CO-ORDINATOR  
 Ashokrao Mane College of Pharmacy,  
 Peth-Vadgaon.

  
 Name & Sign of Program Officer  
 कार्यक्रम अधिकारी  
 राष्ट्रीय सेवा योजना  
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## Independence Day celebration

Year 2021-22





Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's  
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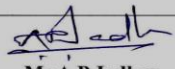
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Academic Year: 2021-22


**NATIONAL SERVICE SCHEME**

**Event Details**

Event Title	15th August Independence Day
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon & Indira Gandhi Madhyamik Vidhyalay
Date Of Organization	Saturday, 15/08/2022
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	On this day in the early morning all staff were present at sharp 7.00 am. 74 <sup>th</sup> Flag hoisting ceremony took place at 7.15 am by the auspicious hands of our respected guests. Students sing a song <i>on Vande Matram &amp; Jan gana mana</i> , also an march pass were presented by students. Our respected principal sir gave a very nice tribute to our national leader by giving speech. Staff & students were present for the program. All program was successful with the guidance & support from our Principal sir, staff & NSS volunteer students.
Photographs	 

  
**Mr.A.P.Jadhav**  
 Name & Sign of Committee Incharge  
 कार्यक्रम अधिकारी  
 राष्ट्रीय सेवा योजना  
 ओकराव माने कॉलेज ऑफ फार्मसी  
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**IQAC Coordinator**  
 IQAC CO-ORDINATOR  
 Ashokrao Mane College of Pharmacy, Peth-Vadgaon.

  
**Principal**  
 PRINCIPAL  
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Year 2018-19



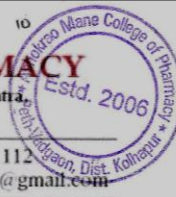
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**Academic Year: 2018-19**


**National Service Scheme**

**Event Details**

<b>Event Title</b>	15th August Independence Day
<b>Organized By</b>	Ashokrao Mane College of Pharmacy, Peth Vadgaon
<b>Date Of Organization</b>	Wednesday, 15/08/2018
<b>Funding Agency</b>	Shivaji University Kolhapur
<b>Collaboration/MOU</b>	-
<b>Description</b>	At 7 a.m. on this particular day, the entire staffs were present. The Flag Hoisting ceremony was performed at 7.15 a.m. by the auspicious hands of our respected guests. Students handed a march pass and sang a song on Vande Matram and Jan Gana Mana. By presenting the speech, our respected principal sir gave a very amazing tribute to our national leader. The program was attended by both staff and students. With the leadership and assistance of our Principal Sir, staff, and NSS volunteer students, the entire program was a success.
<b>Photographs</b>	



**IQAC CO-ORDINATOR**  
Ashokrao Mane College of Pharmacy,  
Peth-Vadgaon.



**Name & Sign of Program Officer**  
कार्यक्रम अधिकारी  
राष्ट्रीय सेवा योजना  
अशोकराव माने कॉलेज ऑफ फार्मसी  
पेठ-वडगांव, जि. कोल्हापूर




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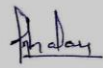
**National Service Scheme**

**Event Details**


<b>Event Title</b>	15th August Independence Day
<b>Organized By</b>	Ashokrao Mane College of Pharmacy, Peth Vadgaon
<b>Date Of Organization</b>	Tuesday, 15/08/2017
<b>Funding Agency</b>	Shivaji University Kolhapur
<b>Collaboration/MOU</b>	-
<b>Description</b>	On this day in the early morning, all staff was present at sharp 7.00 am. The 70 <sup>th</sup> Flag Hoisting ceremony took place at 7.15 am by the auspicious hands of our respected guests. Students actively participated in patriotic songs, also a march pass was presented by students. Our respected principal Dr. S. S. Patil Sir gave a very nice tribute to our national leader by sharing their past historical views. Staff & students were present for the program. All programs were successful with the guidance & support of our Principal Sir, staff & NSS volunteer students.
<b>Photographs</b>	



**IQAC CO-ORDINATOR**  
 Ashokrao Mane College of Pharmacy,  
 Peth-Vadgaon.



**Name & Sign of Program Officer**  
 कार्यक्रम अधिकारी  
 राष्ट्रीय सेवा योजना  
 अशोकराव माने कॉलेज ऑफ फार्मसी  
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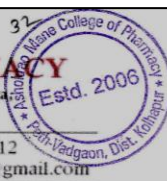


## Republic Day celebration

Year 2021-22



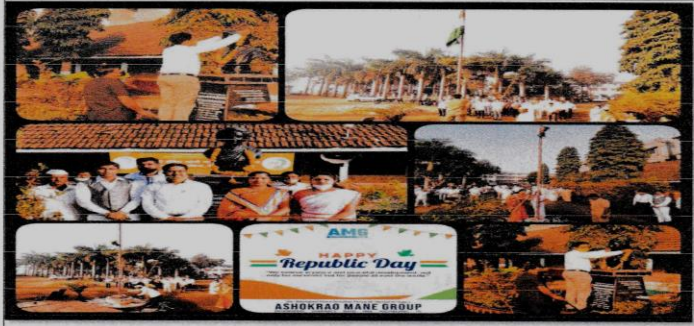
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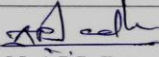


**Academic Year: 2021-22**


**NATIONAL SERVICE SCHEME**

**Event Details**

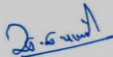
Event Title	26th January Republic Day
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon
Date of Organization	26 <sup>th</sup> January Republic Day
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	On this day in the early morning all staff were present at sharp 7.00 am. 74 <sup>th</sup> Flag hoisting ceremony took place at 7.15 am by the auspicious hands of our respected guests. Students sing a song <i>on Vande Matram &amp; Jan gana mana</i> , also an march pass were presented by students. Our respected principal sir gave a very nice tribute to our national leader by giving speech. Staff & students were present for the program. All program was successful with the guidance & support from our Principal sir, staff & NSS volunteer students.
Photographs	



**Mr.A.P.Jadhav**  
**Name & Sign of Committee Incharge**  
 कार्यक्रम अधिकारी  
 राष्ट्रीय सेवा योजना  
 अशोकराव माने कॉलेज ऑफ फार्मसी  
 पेश वडगांव, जि. कोल्हापूर



**IQAC Coordinator**  
**IQAC CO-ORDINATOR**  
 Ashokrao Mane College of Pharmacy,  
 Peth-Vadgaon.



**Principal**  
**PRINCIPAL**  
 Ashokrao Mane College of Pharmacy  
 Peth-Vadgaon, Dist. Kolhapur.

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Year 2018-19


Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's  
**ASHOKRAO MANE COLLEGE OF PHARMACY**  
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Peth Vadgaon Tal. Hatkanangale, Dist. Kolhapur (MH) PIN 416 112  
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**Academic Year: 2018-19**  
**National Service Scheme**  
**Event Details**

<b>Event Title</b>	26th January Republic Day
<b>Organized By</b>	Ashokrao Mane College of Pharmacy, Peth Vadgaon
<b>Date Of Organization</b>	Saturday, 26/01/2019
<b>Funding Agency</b>	Shivaji University Kolhapur
<b>Collaboration/MOU</b>	-
<b>Description</b>	Every member of the staff arrived at 7 a.m. on this specific day. The Flag Hoisting ceremony was done by the auspicious hands of our honoured guests at 7.15 a.m. Students were given marching passes and sang songs about Vande Matram and Jan Gana Mana. Our principal sir gave a magnificent homage to our national leader by delivering the speech that it is the day when India marks & celebrates the date on which constitution of India came into effect on 26 <sup>th</sup> January 1950. This replaced the Government of Indai Act 1935 as the governing document of India , thus turning the nation into a republic separate from British Raj. Both staff and students attended the programme. The entire programme was a success thanks to the leadership and cooperation of our Principal Sir, staff, and NSS volunteer students.
<b>Photographs</b>	


  
 IQAC CO-ORDINATOR  
 Ashokrao Mane College of Pharmacy,  
 Peth-Vadgaon.

  
 Name & Sign of Program Officer  
 कार्यक्रम अधिकारी  
 राष्ट्रीय सेवा योजना  
 अशोकराव माने कॉलेज ऑफ फार्मसी  
 पथ वडगाव, जि. कोल्हापूर

  
 PRINCIPAL  
 Ashokrao Mane College of Pharmacy  
 Peth-Vadgaon, Dist. Kolhapur.

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**Diwali celebration****Year 2021-22**



Shree Balasaheb Mane Shikshan Prasarak Mandal, Ambap's.


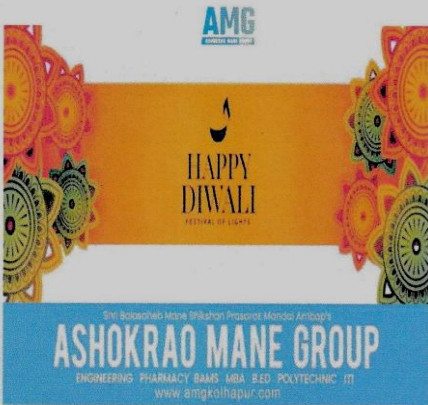
**Ashokrao Mane College of Pharmacy, Peth-Vadgaon**


Approved by PCI, AICTE, New Delhi, DTE Mumbai, Affiliated to Shivaji University, Kolhapur

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**Diwali 2021-22**

Ashokrao Mane College of Pharmacy, Peth-vadgaon celebrates Diwali every year with great zeal and zest. Dhanteras Puja will be observed on Monday, 4 Nov 2021 at 11.30 am at the AMCP campus.

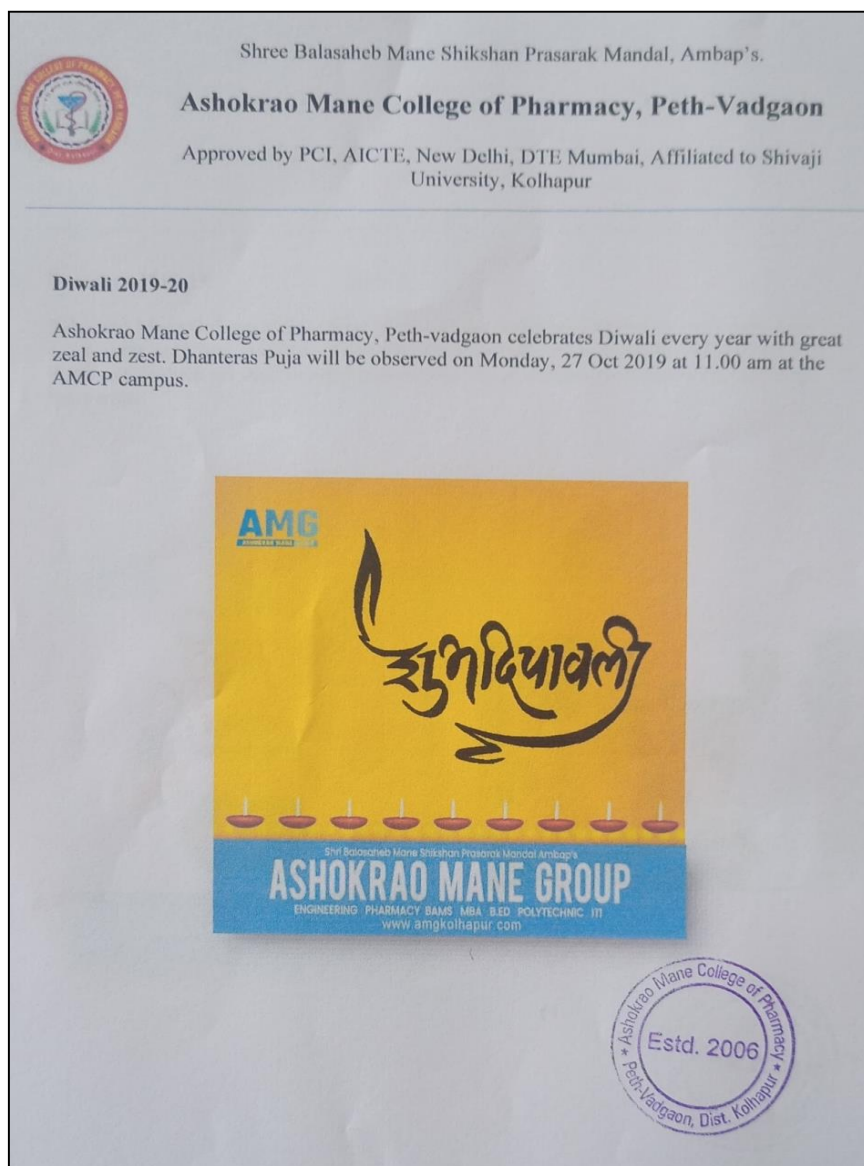




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Year 2019-2020

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Year 2018-2019

Shree Balasaheb Mane Shikshan Prasarak Mandal, Ambap's.

**Ashokrao Mane College of Pharmacy, Peth-Vadgaon**

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**Diwali 2018-19**

Ashokrao Mane College of Pharmacy, Peth-vadgaon celebrates Diwali every year with great zeal and zest. Dhanteras Puja will be observed on Monday, 7 Nov 2018 at 11.00 am at the AMCP campus.

**AMG**  
ASHOKRAO MANE GROUP

**HAPPY Diwali**  
FESTIVAL OF LIGHTS

Shree Balasaheb Mane Shikshan Prasarak Mandal Ambap's  
**ASHOKRAO MANE GROUP**  
ENGINEERING - PHARMACY BAMS MBA B.ED POLYTECHNIC IT  
www.amgkolhapur.com

Ashokrao Mane College of Pharmacy  
Peth-Vadgaon, Dist. Kolhapur  
Estd. 2006

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Year 2017-2018

Shree Balasaheb Mane Shikshan Prasarak Mandal, Ambap's.

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**Diwali**

Deepavali (also known as Diwali in many other countries) is a widely celebrated festival in Indian communities around the world, such as the Hindus, Jains, Sikhs, and Newar Buddhists. It is a joyous festival of lights, where families unite on the darkest night of the year to light candles, set off fireworks, and give gifts.

**Diwali 2017-18**

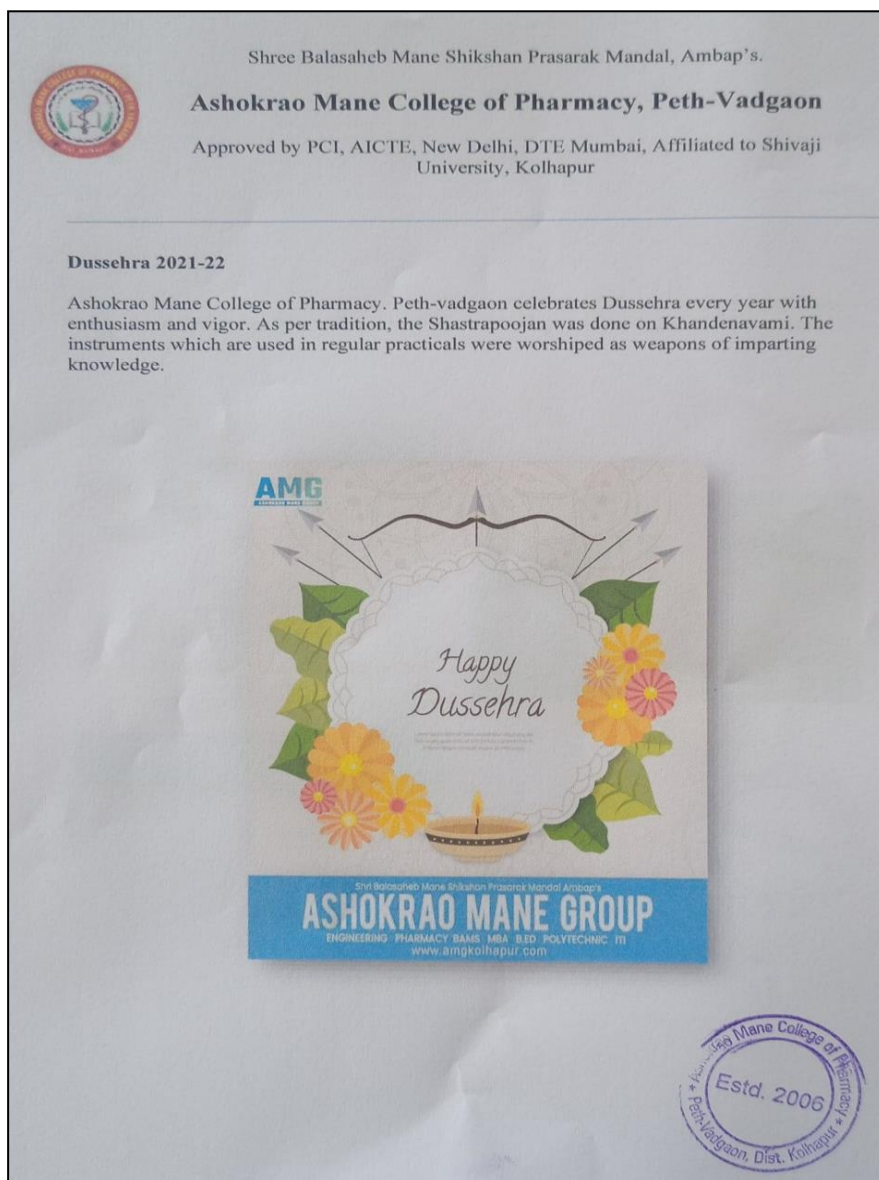
Ashokrao Mane College of Pharmacy, Peth-vadgaon celebrates Diwali every year with great zeal and zest. Dhanteras Puja will be observed on Monday, 19 Oct 2017 at 11.30 am at the AMCP campus.



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**Dussehra celebration****Year 2021-22**[Back to Index](#)



Year 2019-2020



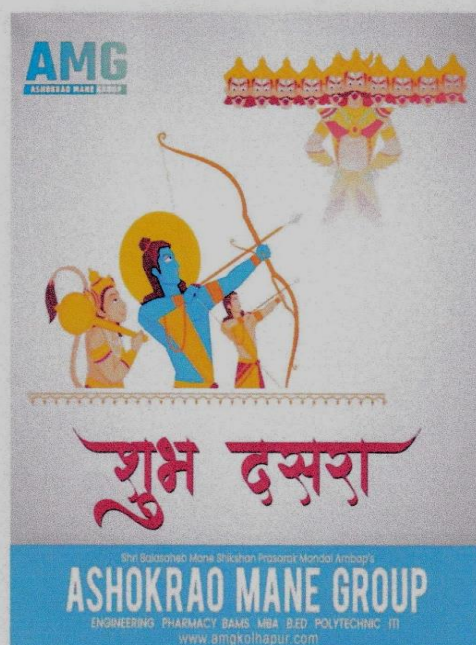
Shree Balasaheb Mane Shikshan Prasarak Mandal, Ambap's.

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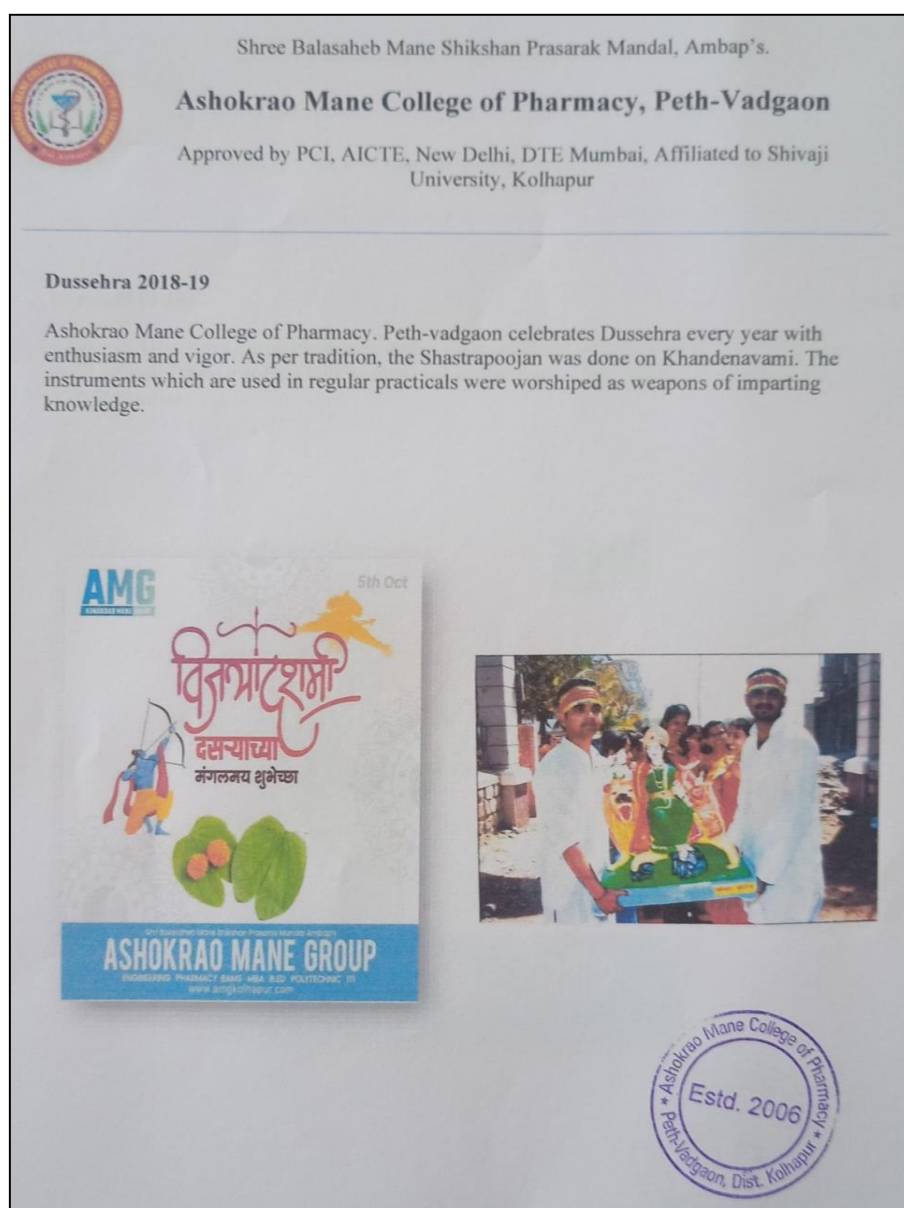
**Dussehra 2019-20**

Ashokrao Mane College of Pharmacy, Peth-vadgaon celebrates Dussehra every year with enthusiasm and vigor. As per tradition, the Shastrapoojan was done on Khandenavami. The instruments which are used in regular practicals were worshiped as weapons of imparting knowledge.

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Year 2018-2019

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Year 2017-2018

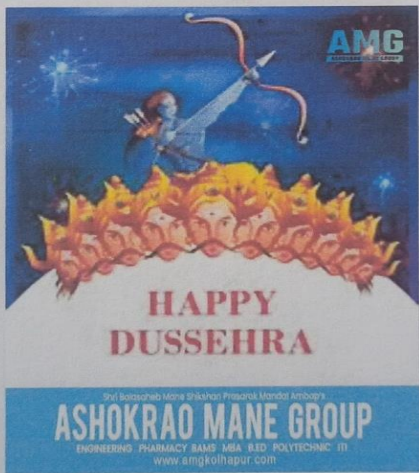
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**Ashokrao Mane College of Pharmacy, Peth-Vadgaon**  
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**Dussehra**

Dussehra is one of the most important festivals of the Hindus. The festival marks the victory of Ram over Ravana, the demon king and thus signifying the victory of good over evil.

**Dussehra 2017-18**

Ashokrao Mane College of Pharmacy, Peth-vadgaon celebrates Dussehra every year with enthusiasm and vigor. As per tradition, the Shastrapoojan was done on Khandenavami. The instruments which are used in regular practicals were worshiped as weapons of imparting knowledge.


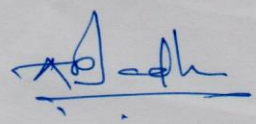





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## Marathi Rajyabhasha Divas 2021-22

	Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's <b>ASHOKRAO MANE COLLEGE OF PHARMACY</b> Approved by PCI & AICTE New Delhi, DTE-Government of Maharashtra, Affiliated to Shivaji University, Kolhapur Estd. 2006   Founder President: LATE SHRI. ASHOKRAO MANE Principal: DR. S. S. PATIL   President: SHRI. VIJAYSINH MANE	
	Peth Vadgaon Tal. Hatkanangale, Dist. Kolhapur (MH) PIN 416 112 Web: www.amcoph.org   Phone: 0230-2471360 / 61   E mail: copbpharm@gmail.com	
Date: 26/02/2022		
<b><u>NOTICE</u></b>		
<b>To</b>	All the faculty members, Students	
<b>Subject</b>	Celebration of Marathi Rajyabhasha Diwas	
All the staff members are hereby informed that we are going to celebrate <b>Marathi Rajyabhasha Diwas on 27/02/2022</b> <b>Day and Date:</b> Sunday, 27/02/2022 <b>Time:</b> 10.00 am <b>Venue:</b> AMCP Campus Attendance is compulsory. Kindly attend the same.		
<b>Prepared By</b>		<b>Approved By</b>
		
Mr. A. P. Jadhav		Dr. S. V. Patil Principal Ashokrao Mane College of Pharmacy Peth-Vadgaon, Dist. Kolhapur.

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Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's  
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 Estd. 2006 | Founder President: LATE SHRI. ASHOKRAO MANE  
 Principal: DR. S. S. PATIL | President: SHRI. VIJAYSINH MANE

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Peth Vadgaon Tal. Hatkanangale, Dist. Kolhapur (MH) PIN 416 112  
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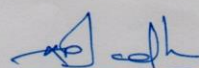
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**2021-22**  
**Report on – Marathi Rajyabhasha Diwas**

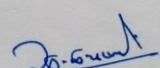
**Name of Organizing Institution:** Ashokrao Mane College of Pharmacy, Peth Vadgaon  
**Date of Activity:** Sunday, 27/02/2022

On the occasion of the Marathi Rajyabhasha Divas on Sunday, February 27<sup>th</sup>, 2022, Ashokrao Mane College of Pharmacy, Peth Vadgaon, is planned to commemorate the Marathi Rajyabhasha Divas in a novel way on February 28, 2022. As a result, it was decided to have a different activity in the college, which is to write known Marathi Katha, Kadambari, Books names in white board along with writer's name in order to preserve the importance/contribution of the Great Marathi Sahitya. Prof. Dr. S. V. Patil, our esteemed principal, put the first name on the board and declared the event to begin. All of the students were actively involved in the activity, as did the faculty members.





**Mr. A.P. Jadhav**  
NSS Program Officer



**Dr. S.V. Patil**  
**Principal**  
Ashokrao Mane College of Pharmacy  
Peth-Vadgaon, Dist. Kolhapur

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## Samuha Rashtra Gaan (Group National Anthem)



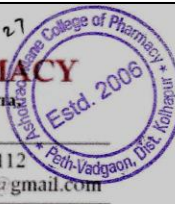
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## Constitution day 2021-22





Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's  
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 Web: www.amcoph.org | Phone: 0230-2471360 61 | E mail: copbpharm@gmail.com

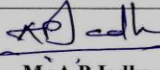


**Academic Year: 2021-22**


**NATIONAL SERVICE SCHEME**

**Event Details**


Event Title	Constitution Day
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon
Date Of Organization	Saturday, 26/11/2021
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	On this day we celebrated constitution day in our college by reading the preamble to the constitution in presence of all staff & students. During this Principal Dr.S.V.Patil sir said that Constitution Day also known as 'Samvidhan Divas', is celebrated in our country on 26th November every year to commemorate the adoption of the Constitution of India. On 26th November 1949, the Constituent Assembly of India adopted the Constitution of India, which came into effect from 26th January 1950. The Ministry of Social Justice and Empowerment on 19th November 2015 notified the decision of Government of India to celebrate the 26th day of November every year as 'Constitution Day' to promote Constitution values among citizens.
Photographs	 



**Mr.A.P.Jadhav**  
 Name & Sign of Committee Incharge  
 कार्यक्रम अधिकारी  
 राष्ट्रीय सेवा योजना  
 अशोकराव माने कॉलेज ऑफ फार्मसी  
 पेश वडगांव, जि. कोल्हापूर



**IQAC Coordinator**  
 IQAC CO-ORDINATOR  
 Ashokrao Mane College of Pharmacy,  
 Peth-Vadgaon.



**Principal**  
 PRINCIPAL  
 Ashokrao Mane College of Pharmacy  
 Peth-Vadgaon, Dist. Kolhapur,

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## Cyber crime awareness webinar 2021-22

25



Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's

**ASHOKRAO MANE COLLEGE OF PHARMACY**

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**Academic Year: 2021-22**

**NATIONAL SERVICE SCHEME**

**Event Details**

Event Title	Cyber Crime Awareness Online Webinar
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon & Young Inspirator Network.
Date Of Organization	Saturday, 09/10/2021
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	Opening ceremony was done in the presence of our respected Principal Dr. S.V. Patil sir & Mr. Avdhut Gaikwad. Guest/Speaker for the webinar was Mr. Ajay Sawant sir who is a Police Amaldar at Cyber Police Thane, Kolhapur. They provided all information regarding how cyber crime takes place, what are the disadvantage of social media, how we should be safe from this crimes. Staff & students also participated in it by sharing different problems related to cyber crime. In this camp overall 88 students were part of the online webinar. The management of the Young Inspirators Network was very supportive. All program was successful with the guidance & support from our Principal sir, staff & NSS volunteer students.
Photographs	



**Mr. A.P. Jadhav**  
Name & Sign of Committee Incharge  
कार्यक्रम अधिकारी  
राष्ट्रीय सेवा योजना  
अशोकराव माने कॉलेज ऑफ फार्मसी  
पेठ वडगांव, जि. कोल्हापूर



**IQAC Coordinator**  
IQAC CO-ORDINATOR  
Ashokrao Mane College of Pharmacy,  
Peth-Vadgaon.



**Principal**  
PRINCIPAL  
Ashokrao Mane College of Pharmacy  
Peth-Vadgaon, Dist. Kolhapur.

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## Young inspirator network election 2021-22



Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's

## ASHOKRAO MANE COLLEGE OF PHARMACY

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**Academic Year: 2021-22**

**NATIONAL SERVICE SCHEME**

**Event Details**

Event Title	Young Inspirator Network Election
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon & Young Inspirators Network
Date Of Organization	Tuesday, 7/12/2021
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	Two student volunteer participated in YIN election & Mr. Vishwajit Patil selected as President and Mr. Meghan Shipurkar selected for the post of vice president of the College (Yin) held in Ashokrao Mane College of Pharmacy, Peth Vadgaon by the Young Inspirators Network of Sakal Media Group. Principal Dr. S.V. Patil sir congratulated the candidates who won the election. Moreover, these students also expressed their expectations that good activities should be done by them.
Photographs	



**Mr.A.P.Jadhav**  
Name & Sign of Committee Incharge  
कार्यक्रम अधिकारी  
राष्ट्रीय सेवा योजना  
आशोकराव माने कॉलेज ऑफ फार्मसी  
पेठ वडगांव, जि. कोल्हापूर



**IQAC Coordinator**  
IQAC CO-ORDINATOR  
Ashokrao Mane College of Pharmacy,  
Peth-Vadgaon.




**Principal**  
PRINCIPAL  
Ashokrao Mane College of Pharmacy  
Peth-Vadgaon, Dist. Kolhapur.

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## Covid dose vaccination 2021-22



Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's

## ASHOKRAO MANE COLLEGE OF PHARMACY

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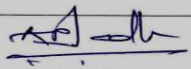
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**Academic Year: 2021-22**


**NATIONAL SERVICE SCHEME**

**Event Details**


Event Title	Covid Dose Vaccination
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon
Date Of Organization	Friday, 10/12/2021
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	On this day we organized covid vaccination camp, <b>Mission Yuva Swastha</b> in collaboration with the Higher & Technical Education Department & Maharashtra Health Department. Covishield First & Second dose were given to the students & staff. More than 140 vaccination doses were given on this day. Balwantrao Yadav Hospital staff played a major role in vaccinating the covid doses. During this Principal Dr.S.V.Patil sir shared the importance of vaccination to all staff & students. Vaccination camp was very much successful with the guidance of our principal Dr.S.V.Patil sir & support from teaching, non-teaching & NSS student volunteer.
Photographs	



**Mr.A.P.Jadhav**  
Name & Sign of Committee  
Incharge  
कार्यक्रम अधिकारी  
राष्ट्रीय सेवा योजना  
अशोकराव माने कॉलेज ऑफ फार्मसी  
पेठ वडगांव, जि. कोल्हापूर



**IQAC Coordinator**  
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Peth-Vadgaon.



**Principal**  
PRINCIPAL  
Ashokrao Mane College of Pharmacy  
Peth-Vadgaon, Dist. Kolhapur.

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## National intellectual property awareness mission 2021-22

Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's  
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**Academic Year: 2021-22**  
**NATIONAL SERVICE SCHEME**

**Event Details**


Event Title	National Intellectual Property Awareness Mission (NIPAM)
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon & Intellectual Property office, India
Date Of Organization	Tuesday, 25/05/2022
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	Our Nation is commemorating the 75th Anniversary of India's Independence under the banner of Azadi ka Amrit Mahotsav and Government of India has taken initiative of National Intellectual Property Awareness Mission (NIPAM) under which awareness and training would be imparted to 1 million students on Intellectual Property Rights (IPRs). Under this the guest Mr. Arpit Jain sir aimed to aware the students about Intellectual Properties such as Patents, Designs, Trademarks, Copyrights and Geographical Indications. NIPAM under the initiative of the Government's has been launched by Shri Anurag Jain, Secretary, DPIIT on 8/12/2021. Our principal Dr. S. V. Patil sir said that this awareness program will inspire the students of our institute to innovate and protect their creations. All program was successful done.
Photographs	

 <b>Mr. A.P. Jadhav</b> Name & Sign of Committee Incharge कार्यक्रम अधिकारी राष्ट्रीय सेवा योजना अशोकराव माने कॉलेज ऑफ फार्मसी पेठ वडगांव, जि. कोल्हापूर	 <b>IQAC Coordinator</b> IQAC CO-ORDINATOR Ashokrao Mane College of Pharmacy, Peth-Vadgaon.	 <b>Principal</b> Ashokrao Mane College of Pharmacy Peth-Vadgaon, Dist. Kolhapur.
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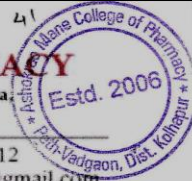


## Swarajya Day 2021-22



Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's  
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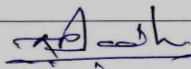


**Academic Year: 2021-22**

**NATIONAL SERVICE SCHEME**


**Event Details**

Event Title	6th June Swarajya Din
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon
Date Of Organization	Monday, 6/6/2022
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	On this day the whole nation is celebrating the coronation ceremony of Shivaji Maharaj which took place on June 6, 1674. Murti puja of the great Maratha warrior Chhatrapati Shivaji Maharaj was done with full artis, songs, slogans by auspicious hands of our Principal Dr.S.V.Patil sir, teaching- non teaching staff & students & many programs were undertaken during the day. Students piercing with Powadas, stotras, poems, garad which were the lightning part of swarajya din this year. Teaching, Non teaching staff, students, & NSS Volunteer took this program towards succesful way.
Photographs	 <p>Peth Vadgaon, Maharashtra, India          18°51'22.1" N, 74°08'11.1" E          Ashokrao Mane College of Pharmacy          Maharashtra 416112, India          Lat 16.843111° Long 74.307546°          06/06/22 10:54 AM</p>




**Mr.A.P.Jadhav**  
 Name & Sign of Committee  
 Incharge

कार्यक्रम अधिकारी  
 राष्ट्रीय सेवा योजना  
 गोकराव माने कॉलेज ऑफ फार्मसी  
 पथ वडगाव, जि. कोल्हापूर



**IQAC Coordinator**

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 Ashokrao Mane College of Pharmacy,  
 Peth-Vadgaon.



**Principal**


**PRINCIPAL**  
 Ashokrao Mane College of Pharmacy  
 Peth-Vadgaon, Dist. Kolhapur.

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## Programs conducted under Azadi ka amrut mohotsav

### 1. Azadi ka amrut mohotsav fort conservation (Vishalgad) 2021-22




Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's  
**ASHOKRAO MANE COLLEGE OF PHARMACY**  
 Approved by PCI & AICTE New Delhi, DTE-Government of Maharashtra  
 Affiliated to Shivaji University, Kolhapur  
 Peth Vadgaon Tal. Hatkanangale, Dist. Kolhapur (MH) PIN 416 112  
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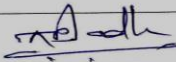


**Academic Year: 2021-22**


**NATIONAL SERVICE SCHEME**

**Event Details**


Event Title	Azadi Ka Amrut Mahotsav Fort conservation (Vishalgad)
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon
Date Of	Sunday, 26/12/2021
Organization	
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	On this day under theme Azadi Ka Amrut Mahotsav Fort conservation we visited Vishalgad fort in collaboration with various Shiv Chatrapati sanstha groups for Plastic Mukta Abhiyan & cleaning the Buruj areas, temple areas & collected huge amount of garbage in disposable bags.
Photographs	



**Mr.A.P.Jadhav**  
 Name & Sign of Committee  
 Incharge  
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 राष्ट्रीय सेवा योजना  
 अशोकराव माने कॉलेज ऑफ फार्मसी  
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## 2. Azadi ka amrut mohotsav fort conservation (Pawangad) 2021-22




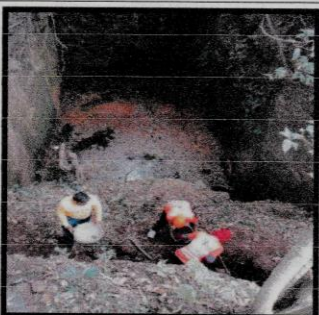
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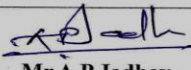
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**Academic Year: 2021-22**

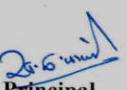
**NATIONAL SERVICE SCHEME**

**Event Details**

Event Title	Azadi Ka Amrut Mahotsav Fort conservation (Pawangad)
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon
Date Of Organization	Sunday, 9/1/2022
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	On this day under theme Azadi Ka Amrut Mahotsav Fort conservation we visited Pawangad fort in collaboration with various Shiv Chatrapti sanstha Team Pawangad groups for Plastic Mukht Abhiyan & cleaning the Buruj areas, Wells, temple areas & collected huge amount of garbage in disposable bags.
Photographs	 

  
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## 3. Azadi ka amrut mohotsav fort conservation (Pawangad) 2021-22

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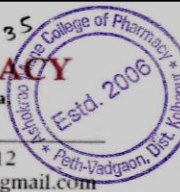
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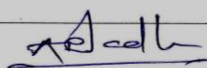
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**Academic Year: 2021-22**


**NATIONAL SERVICE SCHEME**

**Event Details**


Event Title	Azadi Ka Amrut Mahotsav Fort conservation (Pawangad)
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon
Date Of Organization	Sunday, 27/3/2022
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	On this day under theme Azadi Ka Amrut Mahotsav Fort conservation we visited Pawangad fort in collaboration with various Shiv Chatrapati sanstha Team Pawangad groups for Plastic Mukt Abhiyan & cleaning the Buruj areas, temple areas & collected huge amount of garbage in disposable bags.
Photographs	<div style="display: flex; flex-wrap: wrap;"> <div style="width: 50%; text-align: center;">  <p>दि-26/3/2022 मोहीम क्र-24 कामाआधी कामानंतर टीम पावगड, कोल्हापूर</p> </div> <div style="width: 50%; text-align: center;">  <p>दि-26/3/2022 मोहीम क्र-24 कामाआधी कामानंतर टीम पावगड, कोल्हापूर</p> </div> </div>



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PRINCIPAL  
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## 4. Azadi ka amrut mohotsav – India @75 –FIT INDIA freedom run 2.0



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**Academic Year: 2021-22**

**NATIONAL SERVICE SCHEME**

**Event Details**

Event Title	Azadi ka Amrut Mahotsav- India@75 - FIT INDIA Freedom Run 2.0
Organized By	Ashokrao Mane College of Pharmacy, Peth Vadgaon & Shivaji University Kolhapur NSS Department.
Date Of Organization	Saturday, 25/07/2022
Funding Agency	Shivaji University Kolhapur
Collaboration/MOU	-
Description	On this day the program was started at 8.00 am in the morning. Our two NSS volunteers participated in <b>FIT INDIA Freedom Run 2.0</b> held at Kolhapur District, Maharashtra, organized by Nehru Yuva Kendra, Kolhapur & Shivaji University NSS Department Kolhapur. An initiative by the Ministry of youth Affairs & Sports, Govt. of India to mark the celebration of <b>Azadi ka Amrut Mahotsav- India@75</b> . Our respected Principal Dr.S.V.Patil sir, Dr.S.A.Bandgar sir & Mr.P.B.Patil sir felicitated Mr.Yash Koli & Mr.Sourabh Kamble for participation in the event at university level.
Photographs	



**Mr.A.P.Jadhav**  
 Name & Sign of Committee  
 Incharge  
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 राष्ट्रीय सेवा योजना  
 अशोकराव माने कॉलेज ऑफ फार्मसी  
 पथ वडगाव, जि. कोल्हापूर



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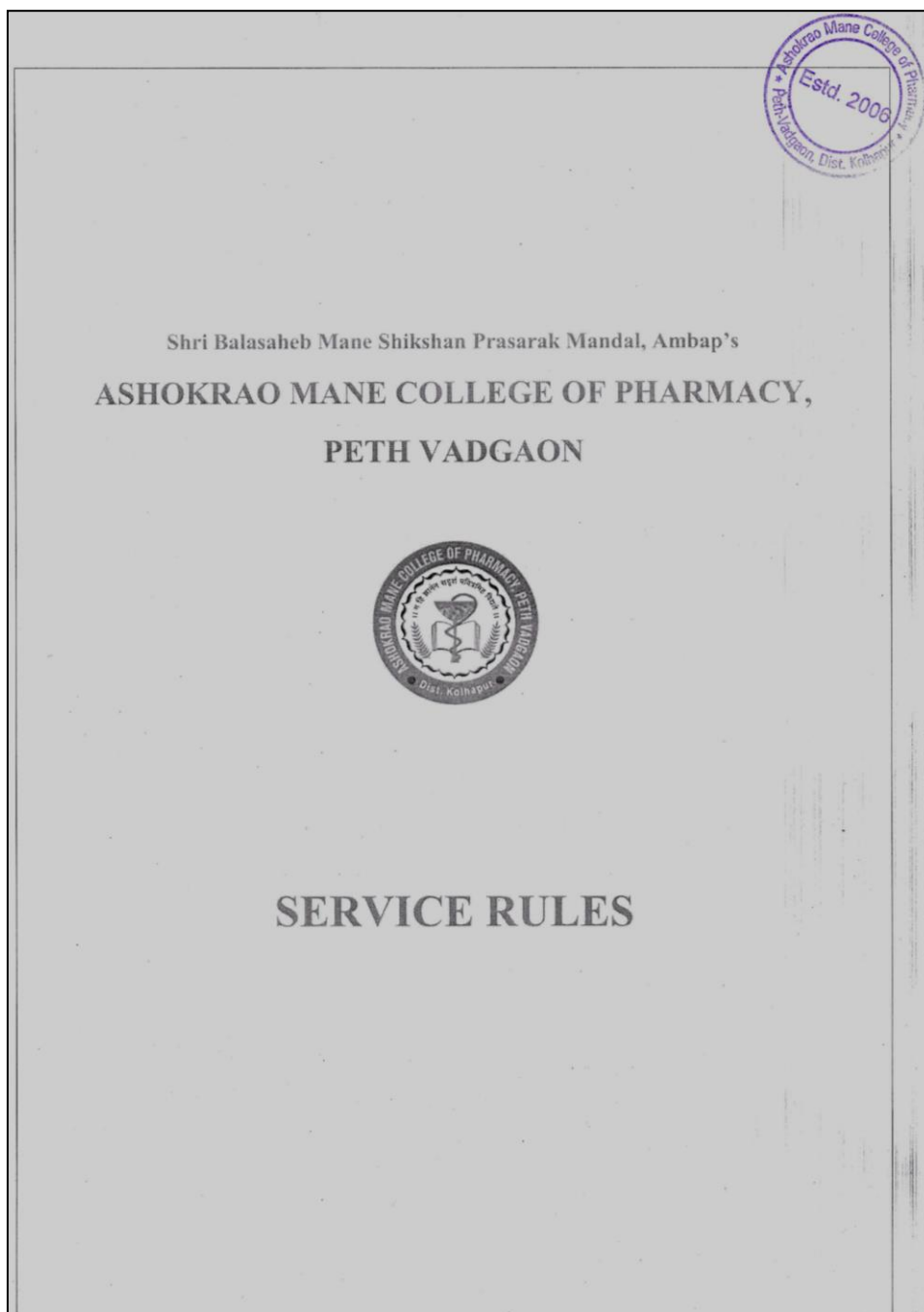


**Principal**  
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 Ashokrao Mane College of Pharmacy, Peth-Vadgaon, Dist. Kolhapur.

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## Code of Conduct of Employee





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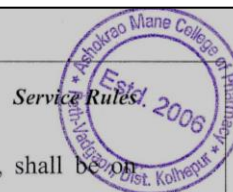
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*Service Rules***PART - I****SERVICE RULES****CHAPTER 1 - SERVICE RECORDS****1.1. RECORDS OF SERVICE**

- 1.1.1 A service book for keeping the record of service of staff shall be maintained by Human Resources (HR) Department in respect of each employee of the College
- 1.1.2 All activities of an employee in his/her official position shall be recorded in this service book, and each entry must be attested by the HR Manager or his/her superior
- 1.1.3 The HR Manager shall show the service book to each employee in the month of April every year and the employee shall sign in the service book after verification.

**1.2. SERVICE CONDITIONS FOR THE STAFF:**

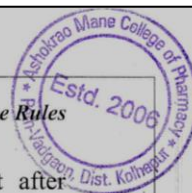
- 1.2.1 Every member of the staff shall agree to abide by all the conditions herein stated and also such conditions as may be stipulated from time to time by the competent authority.
- 1.2.2 Every member of the staff shall employ himself / herself honestly, efficiently and diligently under the orders and instructions of the Principal/Designated Authority or other officers under whom he/she shall, from time to time, be placed. He / she shall discharge all duties pertaining to the office and perform in such a manner which may be required of him / her or which are necessary to be done in his / her capacity as aforesaid.
- 1.2.3 Every member of the staff shall devote his / her whole time to the duties of the said employment and shall not, either directly or indirectly, carry on or be concerned / involved in any trade, business or canvassing / private consulting work, private tuition or the like of a remunerative kind or of an honorary nature without the specific written permission of the Chairman or his nominee.
- 1.2.4 Notwithstanding anything contained above, whenever any consultation work for any private firm or institution is undertaken by the college, such members of the staff as are required will be commissioned by the college, with/without additional remuneration or honorarium as prescribed by the college, from time to time.



- 1.2.5 Any staff member, on appointment, except on contract, shall be on probation for a period of one year.
- 1.2.6 All the teaching staff shall be paid AICTE scale of pay and other allowances as per College norms. In addition, contribution shall be made by the management towards the employees' provident fund, at a rate fixed by the Government of Tamil Nadu, on the salary. Gratuity as per the Government of Tamil Nadu rules will be given to all teaching and non-teaching staff that has completed 5 years of service in the institution. This will be paid to the staff only at the time of retirement / resignation. However, in case of death, minimum five years of service is not required, as per the Government norms.
- 1.2.7 Staff attendance should be signed every day, 15 minutes before the commencement of regular class hours, and at the end of the working hours for the day unless they are on duty outside the campus, or on leave. Late coming will be dealt with separately by the competent authority as per the regulations in force.
- 1.2.8 Staff should be available in the college premises during the entire period of office hours, on all working days.
- 1.2.9 If a staff member on any kind of leave has to be out of station, he / she should intimate the Principal/Designated Authority his / her exact out station address and phone numbers in his / her leave application.
- 1.2.10 No member of the staff shall apply, during the period of his / her service in this institution, for an appointment outside or send an application for study or training, except with the prior permission of the management and such application should be routed through the Principal/Designated Authority. Any breach of this rule will be viewed seriously and suitable disciplinary action will be taken. The management may permit not more than two such applications in an academic year, but reserves the right to refuse the forwarding of such applications in case there is any bond for the employee for a particular period of service in the college.
- 1.2.11 The Principal/Designated Authority shall have the right to place any staff under suspension on charges of misconduct.
- 1.2.12 In a case wherein a member of the teaching or non-teaching staff commits any misconduct in discharge of his / her duties, the Chairman has got discretion to award punishment such as warning, censure,

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*Service Rules*

- withholding of increment with or without cumulative effect after conducting an enquiry by a committee constituted by the Chairman.
- 1.2.13 For the development and progress of the college/department, all members of the staff should work as a team and they should also maintain a cordial relationship with other departments.
- 1.2.14 In any meeting or assembly, decorum should be maintained and difference of opinion, if any, shall be expressed politely in diplomatic words without hurting the feelings of others.
- 1.2.15 Staff members should get prior permission from Management / Principal/Designated Authority to contact any outside agency or government departments for any matter related to the college / hostels.
- 1.2.16 If a staff member draws advance from the college to meet financial expenses for official tour or for arrangement of a college event, he / she shall settle the account within 21 days from the date of drawl of advance or within 7 days after the completion of the event for which advance was drawn failing which the advance shall be adjusted from his salary.
- 1.2.17 Staff Members, if and when relinquishing their job, shall hand over their jobs and responsibilities and get the NOC from all departments concerned.
- 1.2.18 All members of the staff shall be governed by general rules / norms also practiced by college from time to time.
- 1.3 TERMINATION OF SERVICE**
- 1.3.1 A member of the staff shall have his / her service terminated by giving one month notice or one month basic salary in lieu thereof, in case of temporary appointment or during probationary period. In case of permanent service three months notice or three months salary must be given.
- 1.3.2 The Chairman shall have the power to terminate the services of a member of the staff of the college, for any of the following reasons:
- Serious misconduct and willful negligence of duty;
  - Gross insubordination;
  - Physical or mental unfitness; and
  - Participation in any criminal offence involving moral turpitude.
- In such termination cases, rule 1.3.1 will not be applicable and the staff member will not be eligible for any terminal benefit

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**CHAPTER 2- METHOD OF RECRUITMENT****2.1 SCREENING**

- 2.1.1 Recruitment is normally done twice in a year during May and November.
- 2.1.2 Number of vacancies is notified by Principal/Designated Authority based on student strength / resignations or terminations of staff members, to the management for approval / information.
- 2.1.3 Vacancies are advertised in leading newspapers – both Tamil and English.
- 2.1.4 Screening of applications is done by the respective screening committee.
- 2.1.5 Short listed candidates are informed through call letters and over telephones by HR Department.

- 2.1.6 At times, Walk- in interviews are also conducted for immediate

**2.2 INTERVIEW**

- 2.2.1 Interview Committee consists of Principal/Designated Authority, Academic Council members and respective Heads of the department and subject experts.
- 2.2.2 A written test is conducted for Lecturers post and short listed candidates shall be called for personal interview and selection be made on merit.
- 2.2.3 Direct interview is conducted for senior posts. Selection committee shall be constituted by the Chairman as per the guidelines approved by the Governing Council.

**2.3 PAY FIXATION**

- 2.3.1 Pay for the selected candidates is fixed by the selection committee as per the pay scale approved by the Governing Council for the respective post based upon the qualification and experience of the candidate.
- 2.3.2 Higher Pay Packages for exceptional and experienced candidates are fixed by the selection committee subject to the approval of the Chairman of the Trust.

**CHAPTER 3 - LEAVE RULES**

- 3.1.1 Leave shall not be claimed as a matter of right.
- 3.1.2 A member of the staff shall not normally or on any pretence absent himself / herself from his/ her duties without prior permission of his / her superior officer authorized to give permission
- 3.1.3 Leave letter is to be submitted in advance and approval must be

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*Service Rules*

obtained prior to availing the leave.

3.1.4 In case of absence on Medical grounds, intimation should be sent to the Principal/Designated Authority within 12 hours of start of medical attention and a Medical Certificate shall be produced at the time of joining after leave.

3.1.5 Leave of any kind will not be sanctioned when the services of the staff are needed for the college work or when there is an unfinished job involving the employee.

**3.2 CASUAL LEAVE (CL):**

3.2.1 All employees are eligible for 12 days of casual leave per year @ 1 day per month during the Academic Year from 1st June to 31st May.

3.2.2 Probation period staff members are allowed to take leave after completion of the respective months only

3.2.3 At a time not more than 4 days including holidays shall be granted. Carryover of lapsed CL is not permissible.

3.2.4 Permission for short absence not exceeding one hour on any working day may be granted at the discretion of the designated authority.

3.2.4 If the number of permissions for short absence exceeds 2 in a month, it shall be considered as half a day CL for 3 permissions and one day CL for 5 permissions.

**3.3 VACATION LEAVE (VL) FOR TEACHING STAFF**

3.3.1 These rules govern the availing of vacation leave for each semester. The maximum duration and number of days shall be decided by the Principal/Designated Authority.

3.3.2 Vacation Leave (VL) is applicable to only the members of the Faculty (teaching staff) with eligible service.

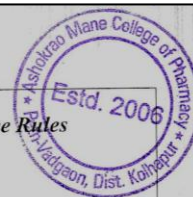
3.3.3 The total number of VL days for members of faculty (teaching staff) is limited to 30 (Thirty), for a continuous service of 12 months in the institution

3.3.4 These 30 days can be availed for a maximum of 10 days in the winter vacation months of November or December. The balance 20 days can be availed in the summer vacation period in the months of May, June or July.

3.3.5 However, vacation leave shall be availed as per the circulars issued then and there in this regard, indicating the slots in the period identified for winter or summer vacation, to ensure smooth functioning



Service Rules



- of the institution.
- 3.3.6 A staff member becomes eligible for VL only after rendering a continuous service of one full academic year as on 31<sup>st</sup> May. i. e. from 1<sup>st</sup> June of a calendar year to 31<sup>st</sup> May of the following academic year
- 3.3.7 However, in special / deserving cases, VL can be sanctioned after 6 (six) months of continuous service, including the following vacation period, on pro rata basis. In such cases, staff members are required to serve the institution for a further period of six months or one semester, so that total service of one year can be obtained.
- 3.3.8 In case a staff member, after availing VL as per para 3.3.7 does not complete the full term of 6 months or one semester, the leave availed will be treated as Leave on Loss Of Pay (LOP) and proportionate salary will be deducted from any payment due to him / her or will be recovered from the said staff member
- 3.3.9 If any staff member is prevented from availing VL in the interest of the college by the orders of the Principal/Designated Authority, compensation at the rate of 1:2, i.e. one day's pay for every two days of eligible vacation leave shall be considered. Such consideration rests solely at the discretion of the Principal/Designated Authority
- 3.3.10 Any unused part of VL cannot be carried over to the next academic year.
- 3.3.11 While calculating the number of days of vacation leave, all intervening declared holidays and Sundays will be included.
- 3.4 EARNED LEAVE (EL) FOR NON-TEACHING STAFF**
- 3.4.1 The number of days of EL for Non-Teaching Staff is restricted to 8 days per year which should be availed within the corresponding year
- 3.4.2 A staff member becomes eligible for EL only after rendering a continuous service of one full academic year as on 31<sup>st</sup> May. i.e. from 1<sup>st</sup> June of a calendar year to 31<sup>st</sup> May of the following academic year.
- 3.4.3 However, in special / deserving cases, EL can be sanctioned after 6 (six) months of continuous service, including the following vacation period, on pro rata basis. In such cases, staff members are required to serve the institution for a further period of six months or one semester, so that total service of one year can be obtained.
- 3.4.4 In case a staff member, after availing EL as per para 3.4.3. does not complete the full term of 6 months or one semester, the leave availed

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will be treated as Leave on Loss Of Pay (LOP) and proportionate salary will be deducted from any payment due to him / her or will be recovered from the said staff member.

- 3.4.5 If any staff member is prevented from availing EL in the interest of the college by the orders of the Principal/Designated Authority, equivalent compensation shall be considered. Such consideration rests solely at the discretion of the Principal/Designated Authority.
- 3.4.6 Any unused part of EL cannot be carried over to the next academic year.
- 3.4.7 While calculating the number of days of earned leave, all intervening declared holidays and Sundays will be included.

3.5 **LEAVE WITH LOSS OF PAY**

- 3.5.1 Any Leave availed in excess of the prescribed limit shall be deemed to be Leave on Loss of Pay (LOP). If the quantum of LOP is more than 10 days in an year, it will be considered as a Break-in-Ser-vice, unless acceptable supporting documents in evidence of justifying such excess leave is provided. The decision of the Principal/Designated Authority shall be final in such cases.
- 3.5.2 If any staff member is absent from duty without prior or later permission, such period of absence will be considered as LOP. Such absence will also be considered as a Break-in-Service.
- 3.5.3 Absence with or without permission and without making alternative arrangement for class or other important duty will also be treated as LOP. Such absence will also be considered as a Break-in-Service.
- 3.5.4 Two such breaks in service within a period of one year will make the staff member ineligible for increment in pay and also for availing VL/EL in the semester in which the second break in service occurs.

3.6 **MATERNITY LEAVE RULES**

- 3.6.1 A woman employee of the institution, who has completed at least one year of continuous and satisfactory service, after the completion of the probation period, is eligible for Maternity Leave (ML) for a maximum of 30 (Thirty) days, subject to prior approval of the Principal/Designated Authority.
- 3.6.2 In addition to the above, a maximum of 30 days can be availed as Maternity Leave in lieu of Vacation Leave (VL) available as credit to the employee. Any short fall in VL credit will be considered as Leave

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## Service Rules



on Loss of Pay (LOP).

- 3.6.3 Any additional leave beyond the above will be reckoned as leave on LOP.
- 3.6.4 An employee can avail ML only on two (2) occasions in her entire service period
- 3.6.5 The ML sanctioned shall be availed on a continuous basis and can-not be availed in installments.
- 3.6.6 The decision of the Principal/Designated Authority will be final in sanctioning of ML.
- 3.6.7 Employees are advised to contact HR department to know the leave record and then apply for leave.
- 3.7 **OUT-STATION DUTY (OD)**
- 3.7.1 OD will be granted when staff members are required to go out on official duties or to participate in seminars, etc. as approved by the Principal/Designated Authority. When staff members go for examination work for Universities other than Anna University, OD will not be granted.
- 3.7.2 Number of days on OD for Exam duty is limited to 16 for a year at the rate of 8 days per semester and if availed in excess, the excess days shall be deducted from other eligible leave at the credit of the staff.
- 3.7.3 In addition to the above a faculty member is eligible for 12 days OD to participate in Conferences, Seminars, Workshops, etc., including paper presentation.
- 3.7.4 The Principal/Designated Authority shall have the right to cancel the leave sanctioned earlier, for any emergency work in the college.

**CHAPTER 4: MEDICAL FACILITIES**

- 4.1 The College is running a Medical Centre inside the campus and a Medical Assistant is appointed who is attending the Medical Centre on full time basis. He/She takes care of the students and staff for minor ailments. A Registered Medical practitioner shall be visiting the Medical Centre twice a week on part time basis. On emergency, the medical practitioner will be called to the campus to attend to the patient. The college provides an exclusive vehicle for the purpose of taking the patients when needed to the nearby hospital at Peth Vadgaon/Wathar for treatment.

**CHAPTER 5: CONDUCT & DISCIPLINE**

*Service Rules***5.1 CONDUCT**

- 5.1.1 Every employee shall, at all times, maintain absolute integrity and devotion to duty and do nothing which is unbecoming of an employee of an educational institution.
- 5.1.2 Every employee shall abide by and comply with the rules and regulations of the college and all orders and directions of his/her superior authorities, under whose superintendence or control, he/she is placed.
- 5.1.3 Every employee shall extend utmost courtesy and attention to all persons with whom he/she is to deal in with the course of his/her duties.
- 5.1.4 Every employee shall endeavor to promote the interest of the College and shall not act in any manner prejudicial thereto.
- 5.1.5 No employee shall be a member, or be otherwise associated with, any political party or any organization which takes part in politics, nor shall he/she take part in, subscribe in aid of, or assist, in any other manner any political movement or activity.
- 5.1.6 No employee shall join, or continue to be a member of an association the objectives or activities of which are prejudicial to the interests of the sovereignty and integrity of India or public order or morality. If any question arises whether a party is a political party or whether any organization takes part in politics or whether any organization engages in activities prejudicial to the interests of the sovereignty and integrity of India or public order or morality, the College shall follow the decision taken by the State Government.
- 5.1.7 No employee shall engage directly or indirectly in any trade or business or undertake any other employment. For undertaking honorary work of a social and charitable nature or work of a literary, artistic or scientific character the employee shall obtain prior permission of the authority.
- 5.1.8 An employee of the College shall strictly abide by any law relating to intoxicating drink or drug in force in any area in which he may happen to be for the time being and not to be under the influence of any intoxicating drink or drug during the course of his duty and shall also take due care that the performance of his duties at any time is not affected in any way by the influence of such drink or drug.

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*Service Rules*

- 5.1.9 Obligation to maintain secrecy: Every employee shall maintain the strictest secrecy regarding the College's affairs and the affairs of its constituents and shall not divulge, directly or indirectly, any information of confidential nature either to a member of the public or of the College's staff, unless compelled to do so by a judicial or other authority or unless instructed to do so by a superior officer in the discharge of his duties
- 5.1.10 An employee of the College shall not, without the prior permission of the Chairman, engage in any trade or business or adventure by himself or through any member of his family, undertake, accept, engage, solicit or seek any outside employment or office while on duty or on leave, whether stipendiary or honorary.
- 5.1.11 No employee of the College shall enter into any partnership, accept any fees, endowment or commission whatsoever from any part other than the College, except with the prior permission of the Chairman.
- 5.1.12 Acceptance of gifts: An employee shall not solicit or accept any gift from a constituent of the College or from any subordinate employee, provided that such gifts, grants and donations shall be received by an employee in the official discharge of his duties for the College.
- 5.2 DISCIPLINE**
- 5.2.1 The Chairman or any other competent authority may place an employee under suspension when disciplinary proceedings against him are contemplated or are pending or a case against him in respect of any criminal offence is under investigation, inquiry or trial.
- 5.2.2 An employee who is detained in police or judicial custody, whether on a criminal charge or otherwise for a period exceeding 48 hours or is sentenced to a term of imprisonment exceeding 48 hours by a court of law and is not forthwith dismissed or removed or compulsorily retired consequent to such conviction, shall be deemed to have been suspended with effect from the date of his detention / conviction by an order of the Chairman and shall remain under suspension until further orders.
- 5.2.3 An order of suspension made or deemed to have been made under this bye-law shall continue to remain in force until it is modified or revoked by the authority competent to do so

**CHAPTER 6 - ANNUAL CONFIDENTIAL REPORT**

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*Service Rules*

- 6.1 All the staff members are required to submit their Self Evaluation Report at the end of every academic year in the prescribed format.
- 6.2 The format of SER & ACR (Annual Confidential Report) for the teaching staff is given in Annexure II
- 6.3 The Head of the institution shall write confidential report for all staff and submit to the Chairman for approval.

**CHAPTER 7 - APPEALS AND REVIEW**

- 7.1 The staff members of the College are welcome to submit their appeals or grievances if any to the PRINCIPAL / CHAIRMAN for review and redress.

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Service Rules



## PART - II

### The Duties and Responsibilities of Teaching Faculty

#### CHAPTER 8 : GENERAL

- 8.1 The Faculty Member should come to the college at least 15 minutes before the commencement of classes and should leave the college not earlier than 15 minutes after the end of the last hour.
- 8.2 All the Faculty Members are expected to follow the rules and regulations of the Institution as prevalent from time to time.
- 8.3 The work load of all the staff shall be fixed by the management. The work load of the teacher should be at least as follows:
 

(i) Principal	4 hours/week
(ii) Dean / Professor	8 hours/week
(iii) Associate Professor	12 hours/week
(iv) Assistant Professor/SL/Lecturer	16 hours/week
- 8.4 Faculty Members are expected to update their knowledge by attending seminars/workshops/conference, after obtaining necessary permission from the Principal/Management.
- 8.5 Faculty Members should attempt to publish text books, research papers in reputed International / Indian Journals / Conferences.
- 8.6 The Faculty Member must strive to prepare himself/ herself academically to meet all the challenges and requirements in the methodology of teaching so that the input may be useful for the student community at large. Every Faculty Member is expected to extend his/her beneficial influence in building up the personality of students and he/she should associate himself/herself actively with such extra-curricular activities which he / she is interested in or assigned to him/her from time to time.
- 8.7 Groupism of any kind should be absolutely avoided. Faculty Members found indulging in such activities will be subject to discipline proceedings.

#### CHAPTER 9: DEPARTMENT

- 9.1 The Faculty Member should always first talk to the HOD and keep the HOD in confidence about the member's professional and personal activities.

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*Service Rules*

- 9.2 The teaching load will be allotted by the HOD after taking into account of the Faculty Member's interests.
- 9.3 In addition to the teaching, the Faculty Member should take additional responsibilities as assigned by HOD / Principal in academic, co-curricular or extracurricular activities.
- 9.4 Every Faculty Member must give seminar on some topic at least once in each semester to other faculty.
- 9.5 Every Faculty Member should maintain student's attendance records and the absentees roll number should be noted everyday in the Master attendance Register maintained in the Department as soon as the classes/laboratory hours are over
- 9.6 Whenever a Faculty Member intends to take leave, the Faculty Member should get the leave sanctioned in advance and with proper alternate arrangements made for class / lab / invigilation. In case of emergency, the HOD or the next senior faculty must be informed with appropriate alternate arrangements suggested.
- 9.7 The Faculty Member should make himself / herself presentable. The Faculty Member should show no partiality to any segment / individual student.
- 9.8 The Faculty Advisor must update the student's personal file regularly and put up for inspection by HOD/Principal as the case may be.

**CHAPTER 10 : CLASS ROOM TEACHING**

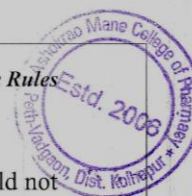
- 10.1 Once the subject is allotted the Faculty Member should prepare the lecture hour wise lesson plan.
- 10.2 The Faculty Member should get the lesson plan and course file approved by HOD and Principal.  
The course file consists of preface, previous year university question papers, notes, hand outs, OHP sheets, test/exam question papers, two model answer scripts for each test/exam, Assignments (if any), minute paper, feedback analysis report etc.,
- 10.3 The Faculty Member's Diary must be regularly updated and put up for inspection by HOD/Principal as the case may be.
- 10.4 The Faculty Member should refer to more books than textbooks and prepare his/her detailed lecture notes. These lecture notes are his/her aids. The Faculty Member should not dictate the notes in the class.
- 10.5 The Faculty Member should go to the class at least 5 minutes before

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## Service Rules



- and enter the class without delay when the bell rings.
- 10.6 The Faculty Member should engage the full 50 minutes and should not leave the class early.
  - 10.7 The Faculty Member ideally should recapture for first 5 minutes the lessons of the last lecture, tell what is going to learn in another 2 minutes, then explain the lecture well up to 40 minutes and in the last 3 minutes conclude and say what we will see in the next class.
  - 10.8 The Faculty of Member should cultivate to include humour in the lecture, to break the monotony.
  - 10.9 Should practice/rehearse the lecture well before going to the class
  - 10.10 The Faculty Member should make use of OHP, Models etc., as teaching aids.
  - 10.11 The Faculty Member should encourage students asking doubts / questions.
  - 10.12 The Faculty Member should get the feedback from students and act / adjust the teaching appropriately.
  - 10.13 The Faculty Member should take care of academically backwards students and pay special attention to their needs in special classes.
  - 10.14 In problem oriented subject, regular tutorials have to be conducted. The Tutorial problems have to be handed over to the students at least in week in advance of actual class.
  - 10.15 The Faculty Member shall give possible 2-mark questions with answers for each unit.
  - 10.16 The Faculty Member should sign in the class log book every day after he/she finishes the lecture.
  - 10.17 The Faculty Member should interact with the class coordinator or counselor and inform him / her about the habitual absentees, academically backward student, objectionable behavior etc.
  - 10.18 The Faculty Member should always aim for 100% pass results in his / her subjects and work accordingly.
  - 10.19 The Faculty member should regularly visit library and read the latest journals / magazines in his / her specialty and keep oneself abreast of latest advancements.
  - 10.20 The Faculty Member should make himself/ herself available for doubt clearance.
  - 10.21 The Faculty Member should motivate the students and bring out the



creativity / originality in the students.

#### CHAPTER 11: LABORATORY

- 11.1 The Faculty Member going for laboratory class must perform the experiments personally and be satisfied with the results before asking the students to conduct the experiments.
- 11.2 Whenever possible, additional experiments to clarify or enlighten the students must be given.
- 11.3 The lab observations/records must be corrected then and there or at least by next class.

#### CHAPTER 12: TEST / EXAM

- 12.1 While setting question paper, the Faculty Member should also pre-prepare the detailed answer and marking scheme and submit to HOD for approval.
- 12.2 During invigilation, the Faculty Member should be continuously moving around. He/She should not sit in a place for a prolonged time. He/ She should watch closely so that nobody does any malpractice in the exam/test.
- 12.3 Whenever any malpractice is noticed, the Faculty Member should get a written statement from the student and inform the University Representative / Chief Superintendent. (Class coordinator and HOD concerned in the case of cycle test / Model Examination).
- 12.4 The test papers must be corrected within three days from the date of examination and marks submitted to the HOD for forwarding to ACO / Principal with remarks.
- 12.5 The faculty members should be very fair and impartial in awarding of internal marks to students or in selecting the outstanding students of the department / college and on similar occasions, it should be done strictly as per the prescribed norms. It should not have any bearing with region, language, religion, caste, status of parents, personal relations, etc.

#### CHAPTER 13 : STUDENT - FACULTY REPORT

- 13.1 The Faculty Member should have a good control of students.
- 13.2 As soon as the Faculty Member enters the class, He / She should take attendance. If anybody enters late, the student may be permitted to attend the class but marked absent. In case of repeaters or habitual late-comers the teacher should try to correct the student through personal

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**Service Rules**

- counseling and if it does not being any change the student must be directed to meet the class coordinator, HoD.
- 13.3 The Faculty Member should act with tact and deal with insubordination by students maturely.
- 13.4 The Faculty Member should be strict but not harsh. Never use harsh words, which would hurt the feeling of the students.

**CHAPTER 14: UNDERTAKING BY THE MEMBER:**

Every member of the faculty should carefully read and understand the above "*Duties and Responsibilities*" and undertake to abide by them. As a mark of such commitment the member at the time of joining the service should sign and give an undertaking as below

*I have read and understood all the rules above and agree to abide by them without any lapse. I also understand that in case of non-compliance with any of the above I will be relieved from the employment of Ashokrao Mane College of Pharmacy, Peth Vadgaon.*

Signature:

Name & Designation:

Date:

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## Code of Conduct of Students

Shri Balasaheb Mane Shikshan Prasarak Mandal, Ambap's  
**ASHOKRAO MANE COLLEGE OF PHARMACY,  
PETH VADGAON**



## Code of Conduct

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## Code of Conduct

**GENERAL RULES****1. DISCIPLINE**

Ashokrao Mane College of Pharmacy, Peth Vadgaon herein after referred to as AMCP attaches great importance to integrity, honesty and conducting a disciplined life. A sense of responsibility accompanied by a high degree of maturity is expected from all students. The following cases will amount to breach of discipline and will attract punishments including expulsion from the hostel and/or institute and/or fines.

1. Proven case of gross misconduct.
2. Proven case of reporting of fictitious information or data for empirical study.
3. Habitual late coming.
4. Absence without prior permission.
5. Destroying/damaging property of the institute.
6. Creating any kind of parochial feeling leading to disharmony among students and staff of the institute.

**2. NOTICES**

The notice boards are to be used by the authorized persons to give relevant information concerning their areas of responsibility.

1. No student shall put up any notice on the board without authorization by the Head of the institution.
2. No notice should be taken off the board when it is still relevant.
3. All notices till one year from the date of issue will be available in the office for reference.
4. Not having read a notice is not a sufficient excuse for any information not received by the students.
5. Disfiguring or destruction of notice will be treated as a punishable offence.

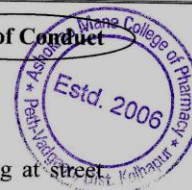
**3. SMOKING**

Smoking is strictly prohibited in the institute building and campus. Consumption of alcoholic beverages is prohibited in the AMCP premises at all times. No student will come to the campus in an inebriated condition.

**4. ATTENDANCE**

No student shall remain absent from the classes without prior written permission from the Head or Principal. If a student has remained absent for a period of 10 days without the above permission he/she will be deemed a deserter and his/her name will be struck off the rolls of AMCP. The person will be taken back only on a satisfactory explanation given by him/her to Principal.

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**Code of Conduct****5. CONDUCT**

The students should refrain from moving aimlessly and indulging in gossiping at street corners/stalls to avoid giving wrong signals to anti-socials. They should be respectful to their seniors, staffs and teachers. This would form part of the evaluation process. The students should to indulge in any act which will bring disrespect to AMCP. They should at all times behave in adisciplined manner both inside and outside the campus.



Code of Conduct



## LIBRARY

### RULES AND REGULATIONS

1. No book should be taken out of the library without the knowledge of the person in charge of the issue counter and until it has been properly entered in the issue register and the entry attested by the borrower.
2. Each borrower must examine the condition of the books before they are issued otherwise for any mutilation discovered later, the presumption will be against the borrower.
3. Books should be returned within the period allowed to a borrower.
4. When the date for the return for the book falls on an authorized holiday it should be returned to the library on the day the classes resume after the holiday.
5. All books belonging to the Library and in possession of borrowers should be returned to the Library before the college closes for the long vacation and before the date so notified for any purpose.
6. A borrower having a Library book in his possession should return it to the Library as soon as he receives a requisition notice.
7. No marginal or other notes or marking shall be made on the library books nor shall any picture or page be removed or torn or otherwise disfigured. Students damaging any book in any manner will be penalized.
8. The Librarian will report to the Authority the name of the persons responsible for improper use of the Library books.
9. Although restrictions are not ordinarily placed on the issue of books from the Library, the authority reserves the right to stop the issue of certain books to all or some intending borrowers without assigning any reason.
10. A borrower against whom any fee or charge is outstanding shall not be allowed to borrow books from the Library.
11. If any borrower keeps a library book in his/her possession for more than the time allowed for the purpose, no more than the time allowed for the purpose, no more books will be issued to him/her until the book concerned is returned to the Library may be denied to such persons.
12. All those who may happen to be inside the Library or in its neighborhood are expected to observe silence and maintain discipline.
13. The Library should not be used for any purpose other than reading or consulting books and periodicals in its possession.
14. Articles not concerned with the study of books should not be brought into the Library.
15. Spitting, smoking, sleeping, eating, loitering, gossiping inside the Library and putting one's legs on the Library furniture are strictly forbidden.
16. Cases of incivility either on the part of intending borrowers or on the part of the Library staff or of any unauthorized person who might happen to be inside the Library

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**Code of Conduct**

- should atonce be reported to the Principal.
17. An unauthorized person who tries to force his way into the Library may be turned out of the Library by the Library Staff.
  18. A book once issued to a borrower may be reissued to him, only when nobody else wants to take the books. Books before being reissued should be presented before the Issue Counter for necessary entries in the register.
  19. Books issued to students shall be kept on record in the Library cards, which will be given to them after key are admitted to the Institution.
  20. Any book lost, damaged or defaced by a borrower must be replaced by him. If the book is one of a set or a series and the volume cannot be obtained single, the whole set or series must be replaced at the reader's cost. If the book is rare or irreplaceable, the borrower must be made to pay three times the cost of the book.
  21. In those cases in which the price of the lost book cannot be ascertained, the student should pay as compensation an amount fixed by the Library Advisory Committee.
  22. A person who takes a book from the Library is supposed to abide by the rules. Ignorance of the Library rules will be no excuse for the breach of any rule.
  23. Library books are not transferable.
  24. For use in the reading room, ordinarily one book at a time, may be issued to every student on a call slip. The Librarian may issue more than one book if he thinks it to be necessary and desirable.
  25. If the students deliberately ignore the Library notice to return the long outstanding borrowed books, the matter will be referred to the Dean for appropriate penal action.
  26. On special cases if the authority feels the student to be a disturbing element, he/she may be disallowed entry into the Library.

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Code of Conduct

**COMPUTER CENTRE PROCEDURES**

1. Before entering the computer laboratory, footwear to be removed and kept in order in the space provided for his purpose.
2. Bags must be kept in the space provided near security.
3. Sign on, with the required information on the laboratory.
4. There will be time slots allotted to each group, to be followed by the students.
5. Students are advised to maintain discipline and silence within the laboratory. Indiscipline, misconduct and gossiping would attract punishment.
6. Before taking any printout, students are required to take permission from the laboratory in-charge and enter in the register. Stationary for printing should be provided by the student or paid for.
7. Any hardware and software problems are to be noted in the faculty register.

**DO'S**

1. While working on computer, you are restricted to use your own password and user code. Accessing other's login is an offence.
2. At the end of the session, the user should logout properly before shutting down the system; else system files may get corrupted.
3. Before closing each session, files and programs you can save under your login name and its maintenance is your responsibility.
4. In case a student requires taking the backup of his files, he should request the Lab Incharge for this purpose.

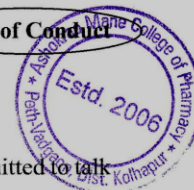
**DONT'S**

1. External devices like pen drive, CDs DVDs are not allowed inside the laboratory.
2. Smoking, chewing beetle-nut, beverages and any kind of eatables are not to be taken inside the laboratory.
3. Students are not allowed to enter the programmer's room or server room.
4. Using laboratory facilities for personal use are prohibited.
5. Ratio of terminal to student is 1:1. Sharing of a terminal by more than one student is not allowed.
6. Chatting through net is strictly prohibited.
7. Any other use of systems except for the purpose related to study is strictly prohibited.
8. Mobile/Cell Phone should be off. Students are advised to adhere to the rules and regulations of the "Creative Vision" and obey instructions of laboratory in-charge or faculty.

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Code of Conduct

**RULES FOR THE EXAMINATIONS**

1. Students should maintain total silence during examinations & are not permitted to talk to each other in the examination hall.
2. Providing help or receiving help in any form or manner is strictly prohibited during the examination.
3. Any type of indication on the answer book in the form of a picture, diagram, line, dot etc. including writing the Roll no. at any other place except the one appropriate for it, will result in expulsion from the exams for two chances.
4. No Candidate should leave the Hall without prior permission of the invigilators at any time in general & before an hour after examination starts in particular.
5. Candidates should not write anything on the question paper or Admit Card.
6. (i) Each candidate shall be checked at the entrance to examination centre & in examination hall during the course of examination as & when Centre Superintendent considers it necessary.  
(ii) Candidates refusing to submit to the check at the entrance shall be refused entry to the examination. Those refusing to submit to the check in the examination hall shall be liable to instant expulsion.
7. No candidate shall leave the examination hall earlier than 10 minutes before the warning bell without submitting the answer book.
8. It is the duty of the candidate to hand over the Answer book to the invigilator before leaving the hall.
9. If a candidate is found with any paper connected or not connected with examination, he/she shall have to surrender it to the invigilator on demand & make a written statement thereof, if necessary. Refusal to surrender the material or to make a statement shall render the candidate liable to instant expulsion from the centre of examination. Copying in any form is strictly prohibited.
10. Candidate wishing to say anything should stand up in his/her seat & remain standing until an invigilator comes to him/her. He/she should on no account leave the seat or make any noise to draw the invigilator's attention.
11. Candidates are required to behave properly & maintain absolute discipline inside & outside the examination hall. Any candidate accused of misconduct inside or outside the examination hall shall be seriously dealt with & would be liable to expulsion from the examination and/or any other punishment deemed suitable by the Centre Superintendent.
12. Persons unconnected to examination shall in no account be allowed to enter the examination hall. If a candidate of any other examination of the college or student of other discipline attempts in supplying any kind of material or enter the hall unauthorized to help the examinees in any other manner, he shall be liable to

**Code of Conduct**

expulsion from the college or debarred from appearing in examination or receive any other punishment deemed suitable by the teachers committee.

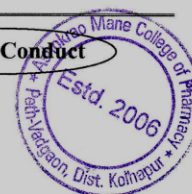
13. Infringement by the candidate of any of the above rules will render him/her liable to expulsion from examination hall by the centre superintendent.



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Code of Conduct



## OTHER RULES

### 1. STATUTE OF LIMITATION

It is expected that an applicant admitted to the AMCP Programme will begin his/her study during the year she/he receives the admission. Those who fail to join the programme after confirmation of admission may be required to reapply before they can start the program. The AMCP programme must be completed within 2 years from the date of the beginning of the programme. Any extension beyond the stipulated two years for the AMCP has to be recommended by the faculty committee and approved by the Director.

### 2. LEAVE OF ABSENCE

A student may be permitted to take a leave of absence for a term or a year that will be judged on a case to case basis. On return the student will however be required to pay the fee as per the fee structure prevailing at the time of re-joining the programme. All students desiring to take such leave of absence have to formally apply to the Principal, AMCP reserved the right to decline such request and its decision will be treated as final and binding. The period of leave of absence is counted towards the period specified in the statute of limitation.

### 3. INTERPRETATION OF THE ABOVE RULES

Wherever the rules are not clear or there is no specific mention of responsibilities and obligations by the students of by the institution, the matter will be decided by the institution and the decision of the institution would be final. (The management reserves the right to amend, delete, and substitute any of these rules without prejudice which would be brought to the notice of the students through notice board of the institute).

### 4. JURISDICTION

Any dispute on the above rules is subject to the jurisdiction of the courts of Peth Vadgaon. AMCP expects certain values from the students based on the trust, honesty, integrity and cooperation in both, the hostel and the class room. Just as in any organization, which looks for human growth, we at the institute look for similar growth of the students through development of shared values and mature sensitivities to human as well as organizational needs. In a nutshell, AMCP intends to develop a culture in which the students consciously lead a community life with understanding of mutual needs.



Code of Conduct

**UNDERTAKING**

I have gone through the Code of Conduct for the AMCP, Peth Vagaon and I undertake that I shall abide by the rules and regulations in the manual during my tenure as an AMCP student.

In case of any deviation, I shall be liable for punishment deemed fit by the authorities.

Student Name :

Signature :

Roll No. :

Batch :

(Student Copy)

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