Ashokrao Mane College of Pharmacy, Peth Vadgaon
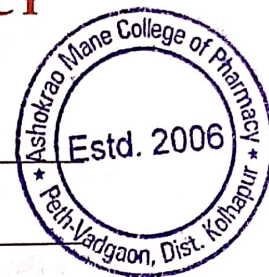
Student Mentoring System Policy

Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's

ASHOKRAO MANE COLLEGE OF PHARMACY

Approved by PCI & AICTE New Delhi, DTE-Government of Maharashtra,
Affiliated to Shivaji University, Kolhapur

Estd. 2006 | Founder President: LATE SHRI. ASHOKRAO MANE
Principal: DR. S. V. PATIL | President: SHRI. VIJAYSINH MANE

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Student Mentoring System

The primary objective of Academic Counseling is to support students in their learning journey, enabling them to achieve higher levels of academic performance and cultivate essential critical thinking skills. Our commitment lies in assisting students who may be facing academic challenges and various educational issues. To this end, the Institute has wholeheartedly embraced the mentoring system to ensure the holistic development of our students.

❖ **Key Features of the Mentoring System:**

- Within the Institute, mentoring is conducted under the guidance of dedicated faculty mentors.

- Each mentor is responsible for a designated group or batch of students.

- A specific time slot is allocated in the academic timetable for mentoring sessions every week.

- The department maintains detailed mentoring records for effective tracking and guidance.

The mentoring program encompasses a wide range of areas, including Professional Guidance, Career Advancement, Coursework Specifics, Lab Guidance, Overall Development, Academic Problem Solving, and Facility Requirements.

❖ **Role of a Mentor:**

- Provide personalized assistance and guidance to students.

- Assist in the development of skills necessary for students to excel in their college experience.

- Motivate students to strive for academic excellence.

- Enhance students' self-esteem and confidence.

- Encourage students to establish frequent communication with their academic advisors.

- Offer unwavering support, encouragement, and a positive perspective.

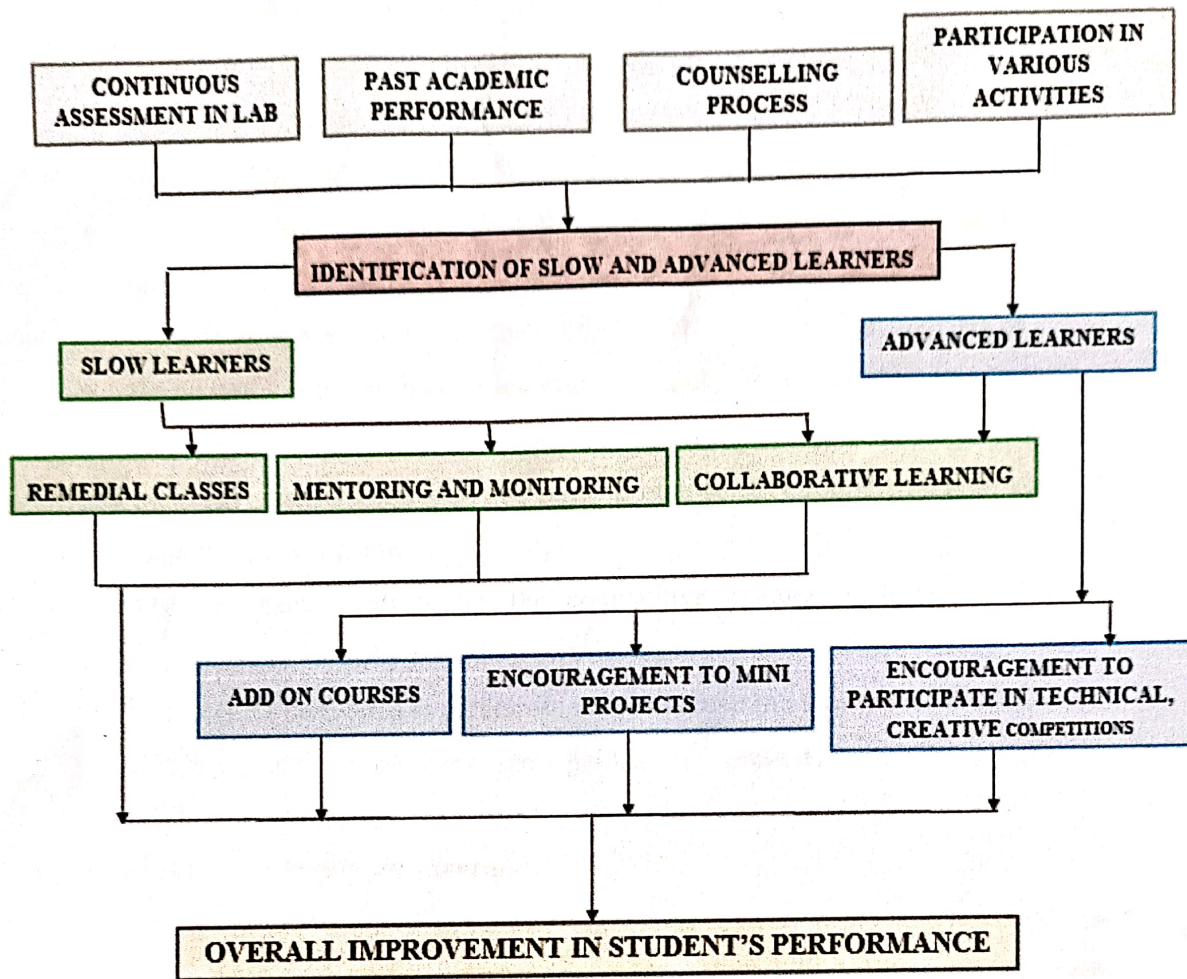- Guide students to leverage the resources available on campus.

❖ **Parameters for Effective Mentoring:**

- Offer coaching and guidance for competitive examinations.

- Provide information about university rules, regulations, and procedures.

- Guide students towards the right path in their academic and personal lives, and issue warnings if they are veering off course, with proactive communication with parents if necessary.

- Address and assist students in overcoming personal learning challenges.

- Offer advice on soft skills development.

- Foster holistic personality development in students.

- Ensure that students have the freedom to approach any faculty member, mentor, or Head of Department for academic or personal guidance.

- Requiring each student to complete and maintain a mentoring form, providing details of parents/guardians, addresses, contact numbers, and the opportunity to discuss any personal difficulties they may encounter.

The institute is deeply committed to the success and well-being of the students, and the mentoring system serves as a cornerstone in achieving these objectives. Through the collaborative efforts of the dedicated mentors and the active engagement of the students, we strive to create an environment that nurtures growth, learning, and personal development.

Schematic Representation for Overall Improvement in Students Performance

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┌──────────────────┐  ┌──────────────────┐  ┌──────────────────┐  ┌──────────────────┐
│   CONTINUOUS     │  │  PAST ACADEMIC   │  │   COUNSELLING    │  │ PARTICIPATION IN │
│ ASSESSMENT IN LAB│  │   PERFORMANCE    │  │     PROCESS      │  │     VARIOUS      │
│                  │  │                  │  │                  │  │    ACTIVITIES    │
└──────────────────┘  └──────────────────┘  └──────────────────┘  └──────────────────┘
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IDENTIFICATION OF SLOW AND ADVANCED LEARNERS

SLOW LEARNERS   **ADVANCED LEARNERS**

REMEDIAL CLASSES   **MENTORING AND MONITORING**   **COLLABORATIVE LEARNING**

ADD ON COURSES   **ENCOURAGEMENT TO MINI PROJECTS**   **ENCOURAGEMENT TO PARTICIPATE IN TECHNICAL, CREATIVE COMPETITIONS**

OVERALL IMPROVEMENT IN STUDENT'S PERFORMANCE

POLICY DOCUMENTS FOR SLOW AND ADVANCED LEARNERS

> **Mechanism to identify advanced learner**

- Advanced Learner can be identified based on the performance in University examination of previous semester & internal examination organized by the University/Institute. Those scoring marks more than 70% are categorized into advanced from the feedback from mentors.

- Mentor teacher will prepare a list of advanced learner by analyzing marks in result analysis format.

> **Special activities organized for advanced learner**

- Bright and intelligent students are motivated and inspired to get university ranks.

- Institute motivates to guide theses students to take part in the technical events and career orientation workshops and seminar quiz competition, poster presentations, seminar and conferences.

- Motivate these students for the competitive examination/GPAT University rankers are honored by providing certificate.

- Students are motivated to participate in special research projects under IIC.

- Guiding and encouraging to publish / present research papers in conferences/Journals.

> **Mechanism to identify slow learner**

- The students are identified based on their performance in the previous internal/ Semester examination. Those scoring marks below 50% are grouped into slow learner category.

- The slow learner also can be identified on the basis of their routine laboratory work, viva and regular performance.

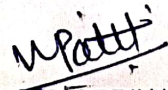- Individual subject teacher will prepare a list of slow learners

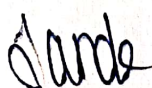> **Special activities organized for slow learner**

- Remedial classes conducted for Slow Learners.

- Providing assignments, writing skills, Question paper solving, etc.

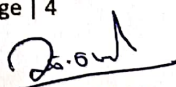- Special Counseling (mentoring) is given to slow learners

Note: Students are given repeated practice on important questions.

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Mentorship Co-ordinator.

IQAC CO-ORDINATOR
Ashokrao Mane College of Pharmacy,
Peth-Vadgaon.

Academic Co-ordinator
Ashokrao Mane College of Pharmacy
Peth-Vadgaon.

PRINCIPAL
Ashokrao Mane College of Pharmac
Peth-Vadgaon, Dist. Kolhapur.